

CLAYTON PARISH COUNCIL

Meeting held at The Village Hall, Clayton

Thursday 20th November 2014 – 7pm

MINUTES- draft subject to approval

2014/211

PRESENT

Councillors: J Pitts (Chairman), C Thirkill, S Gudgeon,
D Delaney, R Spencer, C Kaushal- Bolland.
M Hinchcliffe, I. Hepton. S Parvez, J Vasey
A Cunningham

2014/212

IN ATTENDANCE

C. Hepton, Parish Clerk and 7 members of the public.

2014/213

APOLOGIES FOR ABSENCE

None

2014/214

DISCLOSURE OF INTEREST (Members Code of Conduct)

To receive disclosures of interest from Members on matters to be considered at the meeting as detailed in the Clayton Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Nothing recorded.

2014/215

ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)

To determine if any of the tabled items to be discussed require to be held in closed session.

2014/216

PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT

Proposed: Cllr Hepton

Seconded: Cllr Gudgeon

All in favour

Resolved: That the presented Minutes are signed by the Chairman as a true record of the meeting held on 13th October 2014

2014/217

CHAIRMANS REMARKS AND CORRESPONDENCE

The Chairman updated the council as follows:

The council offers its sincere condolences to the Lad family who suffered this dreadful tragedy. Clerk to write to the family on behalf of the council.

On October 7th Cllr Pitts attended with Cllr Thirkill a meeting at Bingley Arts Centre regarding a proposal for a new Town council for Bingley. Cllr Pitts has since been in discussion with Roz Dawson of the Bingley Community Council group who is spear-heading the campaign and was welcomed to attend any of our meetings.

On Sunday 9th November Vice Chairman, Cllr Kaushal-Bolland attended the Remembrance service at St. John's Parish Church. Cllr Pitts expressed her thanks. Cllr Pitts has been contacted by an organisation supported by Duke of Cambridge names Centenary Fields which is a nationwide programme to secure memorial parks in honour of those that lost lives in the conflict. More details to follow. Cllr Pitts went on say that she felt that the council did not do enough to mark the centenary of WW1. More information to follow. There is also the possibility of participation in the Woodland Trust who are to create 4 centenary woods. More information to follow at the next meeting.

Following on from the discussions re the library. Cllr Pitts confirmed that the library had now been listed as an asset of community value under the Localism Act 2011. Confirmation to be filed with the clerk. The library has had a paintwork overall. Sue Wilkinson – team leader thanked the council though it wasn't through any work

we had done. After discussions with Cllr Thirkill we are not quite sure how this has come to pass. Cllr Pitts thanked Cllr Thirkill in the event that those that were tasked with the job were known through channels affected by her.

A Neighbourhood forum was held in the Village Hall on October 30th which Cllr Pitts thought could have been better attended by both public and parish councillors. Whilst all councillors have other commitments outside of the council Cllr Pitts expressed that more councillors go do more and attend more functions. The working group devoted to the website/social media are working very hard to increase awareness of the Parish Council in the village and particularly through a new website. The group is also considering a screen (similar to those in doctors surgery) to promote the council and upcoming events etc. the Village Hall is yet to be consulted on this. To this end each of the working groups to provide outlines for events etc. at least 3 months ahead. Clerk will be requesting this info shortly.

An invitation has been received to attend the Lord Mayors Civic Christmas Lunch. If any of the councillors wish to attend they are to contact the clerk.

The Christmas lights are now installed in the village. Thanks to the clerk for this. The clerk recently passed with flying colours a module which she has been studying for in relation to her clerk duties. Congratulations on this. Could all councillors reply to emails/correspondence that the clerk sends out which makes things easier.

2014/218

FINANCE

a) Invoices paid and due for payment.

Proposed: Cllr Delaney

Seconded: Cllr Spencer

All in favour

Resolved: That the list of invoices and cheques paid and due for payment have been approved and signed by the Chairman

2014/219

APPLICATIONS FOR GRANT AID.

Clayton Estate Community Action Group (CECAG)

A request was made for the above organisation for a grant at the council meeting on 18th September 2014. This item was brought to this meeting since the council requested further quotes.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Thirkill

All in favour

Resolved: That £1500 is awarded to help pay towards the cost of installing fencing around the Friendship Centre.

Julie Littlewood – Lego Build and Play

Request has been from the above person for a grant.

Proposed: Cllr Delaney

Seconded: Cllr Rhodes

All in favour

Resolved: That £300 is awarded to Build & Play to help fund the Christmas party.

2014/220

PUBLIC CONSULTATION AND QUESTION TIME

A suggestion was put to the council that a contact list of all the councillors be displayed in the notice board. Clerk to investigate.

2014/221

REPORT FROM WORKING GROUP

Social Media – following from minute no 2014/205. Cllr Gudgeon updated the council that following on from a recent meeting. They were looking to update and improve the website to become more informative and current. Plan to have more moderators so that the website can be update in real time. It is essential the council feed in information regularly to ensure the content is up to date. More information to follow at the next meeting.

2014/222

COUNCILLORS ATTENDANCE AT FUNCTIONS/EVENTS.

Cllr Pitts explained that throughout the year there are a number of events and functions that the council ought to attend. Those said events/functions should be attended by more councillors. The council should be more visible within the community. Cllr Pitts asked that the council try to make themselves more available.

2014/223

OPEN DAY

Cllr Vasey wanted some clarification as to what the aim of this would be? Most felt that the council needed to be more visible and that residents were aware of who their councillors were. Name badges to be looked into –

clerk to investigate. Cllr Kaushal-Bolland asked whether some form of signage on the outside of the Village Hall either on the building itself or on a freestanding board. Cllr Thirkill reiterated that with the Village Hall being listed this may be difficult. Clerk to write to the relevant dept.

2014/224

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Police Liaison update - Cllr Hepton has been trying to contact Insp Horner re updates. Crime figures for Clayton for the past 2 months are:

	TY	LY
House burglaries -	9	10
Burglary (shed/garages etc.)	12	8
Robbery	2	1
Theft from motor vehicle	13	25
Theft of motor vehicle	4	1
Criminal damage	8	28
TOTAL	48	73

The Police have asked the council to consider their attendance at the council meeting to provide updates etc. rather than a police liaison meeting. This will be discussed at the next meeting.

Parish Council Liaison Meeting update - Cllr Pitts informed the council that there had been no meeting. There are to be forums across the district "New Deal" – Clayton's will be on 28th January 2015.

Clayton Urban Partnership update - Cllr Thirkill reported that the Intergenerational Christmas meal would go ahead and would be held on Saturday 13th December at the Gospel Hall. Further information to follow in due course.

Glenholme Allotments Association – Cllr Cunningham informed the council that there have been a number of thefts from the allotments. Cllr Spencer and Delaney to arrange a working group meeting to look at ways of securing the allotments.

2014/225

TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING

Website.

The Council's involvement with Clayton Umbrella Partnership.

Polices' attendance at the Parish Council meeting rather than a separate Police Liaison meeting.

2014/226

DATE OF NEXT MEETING

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 15th January 2015 at 7pm.

The meeting closed at 8.30pm