

CLAYTON PARISH COUNCIL

PLANNING COMMITTEE MEETING

TUESDAY 21ST JUNE 2016

At The Village Hall, Clayton 6.30pm

ATTENDANCE RECORD

**Would all members and officers please sign the attendance record below.
Thank you.**

CLAYTON PARISH COUNCIL PLANNING COMMITTEE

YOU ARE HEREBY SUMMONSED to attend the meeting of **Clayton Parish Council's Planning Committee on Tuesday 21st June 2016** at **Clayton Village Hall** commencing at **6.30pm** for the purpose of transacting the following business.

Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

Claire Hepton

Claire Hepton
Clerk to Clayton Parish Council

Tel: 07812584615
email: clerk@clayton-pc.gov.uk

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and consider the acceptance and approval of Absence notified by Members of the Committee.

2. **DISCLOSURES OF INTEREST**

To receive disclosure of personal and/or prejudicial interests from members of committee on matters to be considered at the meeting. The Disclosure must include the nature of the interest.

***Note:** Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgment of the public interest. Members must withdraw from the meeting if the interest is prejudicial unless a dispensation has been obtained from the Standards Committee.*

Members are reminded that under the Members Code of Conduct they must register within 28 days changes to their financial and other interest and notify the Monitoring Office of any gifts and hospitality received.

3. **ADMISSION OF THE PUBLIC**

(Public Bodies (Admissions of Meetings) Act 1960, Schedule 12a and Clayton Parish Council Standing Order No. 67)

To determine if any of the tabled items to be discussed require to be held in closed session.

4. **PREVIOUS PLANNING COMMITTEE MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA (Papers previously circulated to Members)**

The Chairman/Parish Clerk will detail any progress made on matters arising from the minutes. To receive the Minutes of Clayton Parish Council's planning meeting held on **6th June 2016**

Recommended: That the presented minutes are accepted as a correct record of Clayton Parish Council's Planning Committee meeting held on 6th June 2016.

5. TERMS OF REFERENCE

The committee is asked to review the terms of reference for the planning committee. These will then be sent to full council for approval.

6. AMENDMENTS TO BRADFORD PLANNING PROTOCOL

Attached is the updated planning protocol document from Bradford Council. The committee is asked to look and consider any potential issues and make any comments in general. Below is the link of the previous charter which can viewed on-line. (appendix 5).

<https://www.bradford.gov.uk/media/2018/bradfordcouncilandlocalcouncilscharter2015.pdf>

7. PUBLIC CONSULTATION AND QUESTION TIME

To receive questions/comments from the Public on:

- Any matter which is tabled for discussion on the Agenda;
- Any other matter of public interest which is within the responsibilities of Clayton Parish Council's Planning Committee, and;
- To receive suggestions of items for inclusion in the Agenda of the next Planning Committee meeting from the public and also from members of Clayton Parish Council's Planning Committee.

8. PLANNING APPLICATIONS

The Committee is asked to consider the following recently received Planning Applications and to determine a response on behalf of Clayton Parish Council.

Plans are available to view electronically prior to the meeting and will also be available for viewing at the meeting.

Planning No	Site Location	Brief description of proposal	Committee Recommendation
16/01987/LBC	39 Green End Bradford West Yorkshire BD14 6BA	New side door to building required to provide level access for disabled person.	

9. DATE OF NEXT MEETING

To agree date and time of the next meeting of Clayton Parish Council's Planning Committee which will be held at Clayton Village Hall