

CLAYTON PARISH COUNCIL
MEETING AT THE VILLAGE HALL, CLAYTON.
THURSDAY 19TH JULY 2018 – 7PM

MINUTES

2018/056

PRESENT

Councillors: J Vasey (Chairman), J Pitts, M Upton, A Cunningham,
S. Gudgeon, I Hepton, C Thirkill

2018/057

IN ATTENDANCE

C. Hepton, Clerk
H. Rankin, Asst clerk
13 members of the public.

2018/058

APOLOGIES FOR ABSENCE

Cllr Smith. Cllr Andrew & H.Rankin (asst clerk) – absence approved
Proposed: Cllr Gudgeon Seconded: Cllr Thirkill
All in favour

2018/059

ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100a
Ss2/Schedule 12A and Clayton Parish Council Standing Order No.67

An item within the Chairmans remarks – item 5.

2018/060

DISCLOSURES OF INTEREST

(Members Code of Conduct)

To receive disclosures of interests from Members on matters to be considered at the
meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council
meeting on 15 November 2012.

Cllr Vasey item 8 – Mayfield
Cllr Pitts and Thirkill item 8 – Youth Toller Cafe

2018/061

PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT

Proposed: Cllr Gudgeon **Seconded:** Cllr Hepton

All in favour

Resolved: That the presented minutes are signed by the Chairman as a true record of the
meeting held on 17th May 2018

2018/062

CHAIRMAN'S REMARKS AND CORRESPONDENCE

Cllr Vasey delivered the following comments:
Following her resignation, he thanked Cllr Pearson for her time spent serving the council.
He commented that whilst ideas were being generated this often fell to the responsibility of
the clerk which wasn't part of the role. More volunteers were required to help.
The Baptist Church has a new minister starting and a welcome invite had been sent to all
members. 15th September.
Westminster Ave development – the new planning submissions had been heard by the
planning panel. Unfortunately, despite a strong case put forward plans were passed.

CO-OP – it was reported that it would close for good on 1st September.
Integrated Communities – there would a workshop on 23rd & 26th July at City Hall. Anyone interested should contact the Chair or Nicole Stott.

2018/063 **ELECTION OF A VICE-CHAIRMAN**

Nominated: No nominations received.

As there were no nominations for Vice-chair this would be deferred to the next meeting.

2018/064 **COMMITTEE REPORTS/WORKING GROUPS**

A) Planning

- Report from the Planning Chairman

Cllr Thirkill updated the council on planning matters in particular the land at Westminster Ave which the Chair had previously mentioned.

Staffing

- Report from the Staffing Chairman

Cllr Pitts updated the council that the committee hadn't met since the last meeting

C) Finance

- Report from the Finance Chairman

Cllr Pitts in the absence of the committee chairman, Cllr Andrew updated the council. The accounts had been reviewed with no concerns. The updated risk assessment and financial regulations had also been updated and would be presented to full council for ratification.

- List of Invoices and Cheques

Proposed: Cllr Pitts

Seconded: Cllr Gudgeon

All in favour

Resolved: That the list of invoices paid and due for payment be accepted.

- Financial regulations/risk assessment

Proposed: Cllr Gudgeon

Seconded: Cllr Thirkill

All in favour

Resolved: That the allowance be approved.

d) Events

- Report from the Events Chairman

Cllr Gudgeon apologised to the clerk on behalf of the committee for not supporting her with the tasks that the members had agreed to. Clerk to enquire with local handyman to see if they would be able to quote for helping out with these types of jobs.

- Task list for events

Asst clerk to update and distribute

e) **Business planning working group**

- Report from the Business planning chairman
Cllr Vasey updated the council in the absence of the working group chairman. Topics discussed were that of Youth Council, Snow teams/grit bins., Neighbourhood planning, speed restrictions and street cleaning. The working group would provide future updates.
- Terms of reference
Proposed: Cllr Thirkill **Seconded:** Cllr Pitts
All in favour
Resolved: The terms of reference be accepted.

2018/065

GRANT AID

- Mayfield Cricket Club

A request for £985 has been received on behalf of Mayfield Cricket club. As there wasn't a representative in attendance the item was deferred to the next meeting.

- Youth Toller Cafe

A request for £680 was received on behalf of the above organisation. The grant would be used to purchase the insurance and marketing related costs.

Proposed: Cllr Gudgeon **Seconded:** Cllr Hepton
All in favour
Resolved: That £680 be awarded to Youth Toller Café.

2018/066

DEFIBRILLATOR

Cllr Vasey updated members that the Lottery Awards for all grant had been received. He also requested an Extraordinary meeting for Thursday 26th July to put in place firm plans for the defibrillator.

2018/067

YLCA BRANCH REPRESENTATIVE

Nominated: Cllr Vasey
Proposed: Cllr Pitts **Seconded:** Cllr Hepton
All in favour

2018/068

STANDING ORDERS

This item was to be deferred to the September meeting

2018/069

GDPR

Members were asked to approve the privacy policies on the website.

Proposed: Cllr Gudgeon **Seconded:** Cllr Thirkill
All in favour

2018/070 **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

Parish Council Liaison Meeting - Cllr Vasey updated members that no meeting had taken place.

Glenholme Allotments Association – Cllr Cunningham updated the council. 2 vacant plots but would be filled asap. 6 local residents on the waiting. An allotment inspection was now due and would be arranged in due course.

2018/071 **PUBLIC CONSULTATION AND QUESTION TIME**

It was asked why does the council have a planning committee? It was explained that it is a statutory function of the council to have one. It was also important for local residents to know they have a voice.

It was also commented that Victoria Park was looking unsightly. Cllr Thirkill was hoping to be able to work towards improving it in the future.

2018/072 **TO NOTIFY THE CLERK ON MATTERS FOR INCLUSION ON THE NEXT MEETING'S AGENDA**

Cowgill Surgery – plan for the future.

2018/073 **DATES OF MEETINGS – 2018**

27th September 2018

15th November 2018

The meeting closed at 8.52pm