

CLAYTON PARISH COUNCIL

Meeting held at The Village Hall, Clayton

Thursday 15th January 2015 – 7pm

MINUTES

2015/227

PRESENT

Councillors: J Pitts (Chairman), C Thirkill, S Gudgeon, D Delaney, R Spencer, C Kaushal-Bolland, M Hinchcliffe, I. Hepton. S Parvez, J Vasey, A Cunningham, G Rhodes.

2015/228

IN ATTENDANCE

9 members of the public.

2015/229

APOLOGIES FOR ABSENCE

Cllr Leeming – health reasons. Absence authorised.
Ms Claire Hepton, Parish Clerk due to illness.

Due to the illness of the Parish Clerk the Chairman asked for nominations for a Councillor to take the minutes. Cllr Kaushal-Bolland offered to take the minutes in the absence of the Parish Clerk.

Proposed: Cllr Thirkill
All in favour

Seconded: Cllr Gudgeon

Resolved: That Cllr Kaushal-Bolland would make a note of the minutes.

2015/230

DISCLOSURE OF INTEREST (Members Code of Conduct)

To receive disclosures of interest from Members on matters to be considered at the meeting as detailed in the Clayton Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Councillor Thirkill declared an interest in agenda item 8 – Dickensian Market and would take no part in the discussion or voting for this item.

2015/231

ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)

To determine if any of the tabled items to be discussed require to be held in closed session.

All Councillors agreed that no part of the meeting was required to be held in private.

2015/232

PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT

Proposed: Cllr Delaney
All in favour

Seconded: Cllr Gudgeon

Resolved: That the presented Minutes are signed by the Chairman as a true record of the meeting held on 20th November 2014.

2015/233

CHAIRMANS REMARKS AND CORRESPONDENCE

The Chairman updated the council as follows:

Cllr Pitts wished everyone a Happy New Year.

Over the Christmas period Cllr Pitts attended the Carol Service at the Parish Church and the Christmas Carol Service at the Baptist Church which were both very welcoming and well attended.

Since the last meeting Cllr Pitts has pursued the matter of tree planting for WW1 commemoration. The only possible locations were to have trees planted in designated woods not within the locality and as such precluded the idea from further consideration.

Cllr Pitts followed up the possibility of having a fir tree within Victoria Park over the Christmas period starting in 2015. Conversations have taken place with David Cransfield and detailed costing's have been estimated to supply, install and recycle x1 tree at 20, 25 and 30 feet tall.

x1 20' tree	£560.00
x1 25' tree	£700.00
x1 30' tree	£800.00
x15 sets of lights and transformer	£1065.00
Installation and dismantling	£600.00

Therefore for the supply, installation and removal of a 25' tree the cost will be £2,365.00. The annual cost thereafter would be in the region of £1300.00 and provision would also be required to repair/replace any broken lights/sets.

The above matter needs further consideration by the full council at the next meeting.

On 28th January, Cllr David Green, Leader of Bradford Council will chair a meeting at Clayton Village Hall on a New Deal discussion for Bradford. This is likely to be an informative meeting and is very important for Councillors to attend. Notes on the New Deal have been circulated to all Councillors and further information is available on the Bradford Council website.

Finally, Cllr Pitts has received formal communication regarding the legal right for Parish Councils to use electronic communication to send summons and papers for Council meetings and Council business.

2015/234

FINANCE

a) Budget, Precept and Council Tax 2015/16

Councillor Pitts presented the budget for 2015/16 showing an increase in the precept of 8.5% on the current year. This equates to an increase of £1.01 per household per year on a Band D property amounting to £12.93. The budget also illustrated an outline indicative budget for 2016/17 and 2017/18 for planning purposes.

Proposed: Cllr Kaushal-Bolland **Seconded:** Cllr Gudgeon
Two objections, two abstentions and the remaining council in favour.

Resolved: That the Budget, Precept and Council tax for 2015/16 as laid out be accepted and that the possible indicative budgets for 2016/17 and 2017/18 be accepted for planning purposes.

b) Invoices paid and due for payment

Proposed: Cllr Spencer **Seconded:** Cllr Delaney
All in favour

Resolved: That the list of invoices and cheques paid and due for payment have been approved and signed by the Chairman.

2015/235

PUBLIC CONSULTATION AND QUESTION TIME

No items or questions were presented from the public.

2015/236

DICKENSIAN MARKET

The Dickensian Market Committee reported to the Council that due to a number of changes they were seeking new support from the local community and local businesses to oversee and manage the 2015 Dickensian Market.

It was reported that a meeting would be taking place to finalised details of the Dickensian Committee structure and plans for the December 2015 event. The meeting would be taking place on Tuesday 20th January and all Council members were encouraged to attend if available.

It was noted that the Dickensian Market was not a role for the Parish Council although guidance and support would be offered where appropriate.

It was agreed that this item should be carried forward for inclusion on the agenda for the next full Parish Council meeting in March.

2015/237

NEW DEAL AND BRADFORD MET BUDGET PROPOSAL

Cllr Pitts reminded Councillors and the public that the Leader of Bradford Council, Cllr David Green would be leading a discussion on a New Deal for Bradford. This is part of a series of meetings across the Bradford District to engage with local communities to discuss the pressures on funding services in the future and how a new deal is required to consider different ways of working.

The New Deal meeting will take place at Clayton Village Hall on 28th January at 7.00pm. All Councillors were encouraged to attend and participate in the discussions.

2015/238

POLICE LIAISON

Cllr Hepton reported that the revised Neighbourhood Watch meeting was scheduled for Friday 23rd February at Clayton Village Hall. Cllr Hepton also expressed his disappointment that previous meetings had either been postponed or the attending PSCO was not able to provide a sufficient update.

A request had been received from Inspector Horner for either himself or his designated officers to attend the full Parish Council meetings to provide an update rather than hold a separate Police Liaison meeting. Some concerns were expressed about the amount of time the full Parish Council meeting would be able to dedicate to police matters although it was proposed that the offer should be welcome to demonstrate strong partnership working with a local services.

Proposed: Cllr Hepton

Seconded: Cllr Gudgeon

All in favour

Resolved: That the Chairman would write to the Inspector Horner inviting to future Parish Council meetings.

2015/239

WEBSITE/SOCIAL MEDIA

Cllr Kaushal-Bolland provided a full and comprehensive update of the required funding to develop a new website for the Parish Council. The overall capital investment (one-off costs) required would be £450.00 which would include the purchase of a new laptop for use by the Clerk to maintain the website content. The annual recurring costs would be £305.00 which would include individual email addresses for each Councillor and the Clerk as well as the ability to move to electronic newsletters in the future.

Proposed: Cllr Thirkill

Seconded: Cllr Hepton

All in favour

Resolved: That approval is provided to produce a new website.

2015/240

CLAYTON UMBRELLA PARTNERSHIP

Cllr Thirkill presented an update on the Clayton Umbrella Partnership. Cllr Thirkill announced that this group had come to a natural end and as such would be disbanded.

Proposed: Cllr Thirkill

Seconded: Cllr Rhodes

All in favour

2015/241

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Police Liaison update – Cllr Hepton provided a outline of crime figures provided by the Police. All crime figures show an increase on the same time period from the previous year, further demonstrating the need to have regular Police Liaison meetings.

Parish Council Liaison Meeting update – Cllr Pitts reported that the last meeting provided lots of information and discussion about the New Deal series of meetings. The key messages were full review of existing budgets and increased partnership working with local councils to play a bigger role, possible through the Localism Act.

Glenholme Allotments Association – Cllr Cunningham reported there had been 12 burglaries over the Christmas period and security of the allotments continued to be a current issue. Cllr Cunningham reported that he intended to obtain advise

from the crime prevention officer on how to circumvent the current issue and report back to the next meeting.

2015/242 **TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING**

Christmas Tree in Victoria Park
Dickensian Market
Improved security of Glenholme Allotments

2015/243 **DATE OF NEXT MEETING**

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 19th March 2015 at 7pm.

The meeting closed at 8:55pm