

# CLAYTON PARISH COUNCIL

**TO: ALL MEMBERS OF CLAYTON PARISH COUNCIL**

**YOU ARE HEREBY SUMMONED** to attend a Meeting of Clayton Parish Council to be held at **Clayton Village Hall** on **16<sup>th</sup> July 2015** at **7pm**, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

*C. Hepton*

Claire Hepton  
Clerk to Clayton Parish Council  
Date: 1<sup>st</sup> March 2015

Tel: 0781 2584 615  
E-mail: clerk@clayton-pc.gov.uk

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## AGENDA

### 1. **APOLOGIES FOR ABSENCE**

To receive and consider the acceptance and approval of Apologies for Absence notified by Members.

### 2. **DISCLOSURES OF INTEREST**

*(Members Code of Conduct)*

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012. A Member must register with the Monitoring Officer any change to interests or new interests in Appendix A and B within 28 days of becoming aware of it.

A Member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a "sensitive interest".

A sensitive interest is one which, if disclosed on a public register, could lead the Member or a person connected with the Member to be subject to violence or intimidation.

### 3. **ADMISSION OF THE PUBLIC**

*(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)*

To determine if any of the tabled items to be discussed require to be held in closed session.

### 4. **PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA**

*(Papers previously circulated to Members)*

To receive the Minutes of Clayton Parish Council's meeting held on 21<sup>st</sup> May 2015. The Chairman/Parish Clerk will detail any progress made on Matters Arising from the Minutes

**Recommended:** That the presented Minutes are accepted as a correct record of Clayton Parish Council's meeting held on 21<sup>st</sup> May 2015, and that they are signed by the Chairman.

The clerk informed the council on the matters arising following the last council meeting:

- Following from minute no 2015/238 - Cllr Hillyard has been in contact to try find a suitable time/date. Still waiting to hear from those councillors that haven't yet been on a course. I have communicated to YLCA that the location and times of some of those dates arranged aren't particularly suitable for Claytons' councillors. Awaiting a response.
- Christmas lights - Tender enquiries have been sent out to a number of electrical contractors. At this current moment in time only one quote has been received. Clerk to continually chase and report back at the next meeting.

5. **TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICER OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY/VACANCIES**

To decide by co-option to fill the four vacancies we have on the Parish Council.

We have received one application from Mr Richard Hilton (Details of which have been previously circulated prior to the meeting).

6. **CHAIRMAN'S REMARKS AND CORRESPONDENCE**

The Chairman will outline other issues relating to activities undertaken since the last meeting and prior to the current meeting and notable correspondence received (a summary and copies of which wherever possible have been circulated to Members previously) for information, and, if deemed appropriate, for consideration and resolution by the Council.

7. **FINANCE**

a) **Invoices paid and due for payment.**

*Details to be circulated to Members at the Meeting.*

**Recommended: That the list of invoices and cheques paid and due for payment be approved and signed by the Chairman**

b) **Chairman's Allowance 2015/16**

Members are requested to approve the Chairman's allowance of £300 for the 2015/16 financial year.

**Recommended: That the Chairman's allowance of £300 for 2015/16 be approved.**

8. **PUBLIC CONSULTATION AND QUESTION TIME**

To receive questions/comments from the Public on:

any matter which is tabled for discussion on the Agenda;

any other matter of public interest which is within the responsibilities of the Parish Council;

And to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

9. **ELECTION TO COMMITTEES/WORKING GROUP**

This item was carried forward from last months' meeting. Minute no 2015/263. The council are asked to elect members to the following groups:

- Allotments Association - this item is carried forward from last months meeting. Minute no 2015/263.
- Planning committee - is looking to elect one further member. Due to the frequency of these meetings the committee needs more members as not everyone is always available.

10. **ELECTION OF REPRESENTATIVES TO OUTSIDE BODIES.**

This item was carried forward from last months' meeting. Minute no 2015/264. The council are asked to elect members to the following groups:

a) Police Liaison Group

b) Glenholme Allotments Association.

**11. BULB PLANTING**

The council are asked to discuss and vote in relation to bulb planting in the autumn.

**12. CLAYTON IN BLOOM**

Judging took place on Monday 29th June with Gerry Drapier and Keith Pickles. Thanks to both for giving up their time. Results will be announced at a Cream Tea in the Village Hall on Saturday 8th August at 3pm. Thought to be given next year to the timing of the judging. With the weather generally being cooler this year so were not in full bloom. The council are asked to approve the prize money. £25 for 1<sup>st</sup> place, £15 for runner-up and new for this year £5 for commended gardens. £155 will be awarded in total.

**13. APPLICATIONS FOR GRANT AID.**

Members are asked to consider the following applications for grant aid from organisations based in the Parish subject to the provisions of the policy for administering grants in the current financial year and, if deemed appropriate, to determine the amount of financial assistance to be contributed.

**APPLAUSE THEATRE SCHOOL**

A request has been made from the above organisation for a grant of up to £5000 to fund the purchase of staging and lighting. Full details are attached.

**CLAYTON CRICKET CLUB**

A request has been made from the above group for a grant of £550 to buy junior training equipment. Full details are attached.

**MANDY NUNN ON BEHALF OF CLAYTON METHODIST CHURCH AND PARENT & TODDLER GROUP**

A request has been made from above group for a grant of £247.92 to buy extra tables and chairs. Full details are attached.

**ST ANTONY'S CATHOLIC CHURCH**

A request has been made from the above group for a grant for £1500 provide CCTV. Full details are attached.

**14. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from Representatives to the following Outside Bodies, if applicable:

Parish Council Liaison Meeting update                      Cllr Pitts  
Police Liaison updates  
Glenholme Allotments Association

**15. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

**16. DATE OF NEXT MEETING**

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 17<sup>th</sup> September at 7pm.