

CLAYTON PARISH COUNCIL

TO: ALL MEMBERS OF CLAYTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Meeting of Clayton Parish Council to be held at **Clayton Village Hall** on **15th January 2015** at **7pm**, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

C. Hepton

Claire Hepton

Clerk to Clayton Parish Council

Date: 7th January 2015

Tel: 0781 2584 615

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AGENDA

1. APOLOGIES FOR ABSENCE

To receive and consider the acceptance and approval of Apologies for Absence notified by Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct)

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012. A Member must register with the Monitoring Officer any change to interests or new interests in Appendix A and B within 28 days of becoming aware of it.

A Member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a "sensitive interest".

A sensitive interest is one which, if disclosed on a public register, could lead the Member or a person connected with the Member to be subject to violence or intimidation.

3. ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)

To determine if any of the tabled items to be discussed require to be held in closed session.

4. PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA

(Papers previously circulated to Members)

To receive the Minutes of Clayton Parish Council's meeting held on 13th October 2014. The Chairman/Parish Clerk will detail any progress made on Matters Arising from the Minutes

Recommended: That the presented Minutes are accepted as a correct record of Clayton Parish Council's meeting held on 20th November 2014, and that they are signed by the Chairman.

The clerk informed the council on the matters arising following the last council meeting:

- A payment was made to Exa Networks for £135 to register the domain name. This was paid by the clerk using Financial reg: 4.4 The Clerk, in conjunction with the RFO where the Clerk is not also the RFO and the Chairman, may incur expenditure on behalf of the Council which is necessary to carry out any repair replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision for the expenditure, subject to a limit of £1,000. The Clerk shall report the action to the Council as soon as practicable thereafter.

5. CHAIRMANS REMARKS AND CORRESPONDENCE

The Chairman will outline other issues relating to activities undertaken since the last meeting and prior to the current meeting and notable correspondence received (a summary and copies of which wherever possible have been circulated to Members previously) for information, and, if deemed appropriate, for consideration and resolution by the Council.

6. FINANCE

a) Budget, Precept and Council Tax 2015/16

The proposed budget, precept and council tax for 2015/16 and possible indicative budgets for the following two years are attached.

The RFO will present an outline of the above and will address particular notes of interest.

Recommended: That the Budget, Precept and Council tax for 2015/16 as laid out in the budget document be set as follows:

Net expenditure: £29,955

Precept: £29,555

Council tax £12.95

and that the possible indicative budgets for 2016/17 and 2017/18 be accepted for planning purposes.

b) Invoices paid and due for payment.

Details to be circulated to Members at the Meeting.

Recommended: That the list of invoices and cheques paid and due for payment be approved and signed by the Chairman

7. PUBLIC CONSULTATION AND QUESTION TIME

To receive questions/comments from the Public on:

any matter which is tabled for discussion on the Agenda;

any other matter of public interest which is within the responsibilities of the Parish Council;

And to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

8. NEW DEAL AND BRADFORD MET BUDGET PROPOSAL

To discuss the upcoming meeting at the Village Hall on 28th January 2015.

9. POLICE LIAISON

To consider the request from the Police to have their updates delivered at a full council meeting rather than a separate Police Liaison meeting.

10. WEBSITE/SOCIAL MEDIA

To receive a report regarding the website. To discuss further proposals. To review the proposed terms of reference for this group.

11. CLAYTON UMBRELLA PARTNERSHIP

To discuss the Council's involvement with Clayton Umbrella Partnership.

12. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from Representatives to the following Outside Bodies, if applicable:

Police Liaison updates

Cllr Henton

Parish Council Liaison Meeting update
Clayton Urban Partnership update
Glenholme Allotments Association

Cllr Pitts
Cllr Thirkill
Cllr Cunningham

13. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

14. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 19th March 2015 at 7pm.