

All in favour

Resolved: That the Budget, Precept and Council tax for 2016/17 as laid out in the budget document is set as follows:

b) Invoices paid and due for payment.

Proposed: Cllr Saunders

Seconded: Cllr Spencer

All in favour

Resolved: That the list of invoices and cheques paid and due for payment are approved and signed by the Chairman

c) Changes to external audit.

The clerk provided an update and all councillors had already received supplementary information for consideration.

Proposed: Cllr Vasey

Seconded: Cllr Parvez

All in favour

Resolved: That Clayton Parish Council remain opted in to SLB.

2016/373

NEW DEAL – Clayton library

Cllr Kaushal-Bolland gave a short precis as to the current situation with the library. No decisions have been made and this potential closure wouldn't come in to force until 2017/18. The clerk highlighted the council's power in law and what it is able to do. One member of the public gave the council some information about the impact of the library being community run and that it would be difficult to provide the same service. The public are asked to make their comments on the public questionnaire on Bradford Council's website as discussions are on-going. Any potential closure or change to community management will take effect within the financial year 2017/18. Cllr Kaushal-Bolland to head up a working group and asks any member/s of the public to contact the clerk should the wish to participate.

2016/374

GOVERNANCE

Financial Regulations – Full details are attached. Note the addition of clause 4.2

Document retention policy – Full details are attached for approval

Equal Opportunities policy – full details are attached for approval

Publication Scheme – still being worked on.

Complaints procedure – still being worked on

Health & Safety policy – Full details are attached for approval.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Parvez

All in favour

Resolved: That the above documents are approved and uploaded to the website.

2016/375

PARISH COUNCIL INSURANCE

The council's long term agreement will come to an end at this renewal in February. Following discussion it was agreed to enter a 3 year deal with Zurich.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Spencer

All in favour

Resolved: That Zurich be appointed as the council's insurer for the next 3 years.

2016/376

PLANTING AT CLAYTON ROUNDABOUT

Following discussions it was decided that the council wanted to continue with the planting on the roundabout. Clerk to confirm that all the appropriate insurances are in place as the roundabout is a very busy and exposed place of work.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Hepton

All in favour

Resolved: That Bradford Works be appointed the contract for this year with a view to reviewing the situation at the end of the year.

2016/377

APPLICATION FOR GRANT AID

CLAYTON BAPTIST CHURCH

A request has been made from the above organisation for a grant £2500 contribute towards improvements in the church. Full details are attached.

Proposed: Cllr Thirkill
All in favour

Seconded: Cllr Saunders

Resolved: That Clayton Parish council award £2500 to help purchase essential white goods and decorating commodities to upgrade their kitchen and washrooms.

2016/378

PUBLIC CONSULTATION AND QUESTION TIME

It was reported that £7700 was raised at the Dickensian Market – the committee made this is to £8000. £2000 was awarded to each charity. Excellent support on day when the weather could've have had a significant impact. More volunteers needed. Net meeting 8th March.

Cllr Hilton updated the public and council that the recent fly tipping/vandalism had been dealt with.

2016/379

CLAYTON PARISH COUNCIL WEBSITE

The current annual payment is £37.50, 100MB will be £81 (all plus vat).

Proposed: Cllr Parvez
All in favor

Seconded: Cllr Vasey

Resolved: That the council increase its web space and authorise payment.

2016/379

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Parish Council Liaison Meeting update

Cllr Pitts updated the council that there have been discussions around the 'New Deal'. A new standards committee has been set up. Clayton to hold the next liaison meeting here at the Village Hall in March.

Glenholme Allotments Association

Cllr Cunningham updated the council that all invoices for the allotment rent had been sent out – 27 in total. The tree surgeon was scheduled for 4th Feb 2016.

2016/380

TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

Update on sign outside village Hall
How to mark Queen's 90th birthday?
Terms of reference for the sub committees.

2016/381

DATE OF NEXT MEETING

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 17th March 2016 at 7pm.

Meeting closed at 9.00pm