

CLAYTON PARISH COUNCIL

Extraordinary Meeting held at The Village Hall, Clayton
Thursday 17th 2015 – 7.00pm

MINUTES

2015/316 **PRESENT**

Councillors: J Pitts (Chairman) C Kaushal- Bolland (Vice chair), R Spencer, I. Hepton, A Cunningham, J. Vasey, C. Thirkill, V. Hillyard and S.Parvez

2015/317 **IN ATTENDANCE**

C. Hepton, Parish Clerk and 7 members of the public.

2015/318 **APOLOGIES FOR ABSENCE**

Cllr Hilton– apologies approved.

2015/319 **DISCLOSURE OF INTEREST (Members Code of Conduct)**

To receive disclosures of interest from Members on matters to be considered at the meeting as detailed in the Clayton Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Cllr Pitts and Thirkill – agenda item 9. Cllr Pitts - agenda item 14 (Dickensian market)

2015/320 **ADMISSION OF THE PUBLIC**

(Public Bodies (Admissions to meetings) Act 1960, Local Government Act 1972 s100/100a Schedule 12a and Clayton Parish Council Standing Order No. 67)

None

2015/321 **PREVIOUS MINUTES & PROGRESS REPORTS**

Proposed: Cllr Hepton
All in favour

Seconded: Cllr Parvez

Resolved: That the Minutes be signed by the Chairman as a true and accurate record of the meeting held on 27th July 2015.

2015/322 **TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICER OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY/VACANCIES**

Application was received from Mr Nigel Saunders:

Proposed: Cllr Vasey

Seconded: Cllr Parvez

All in favour

Cllr Saunders took his seat at the council after signing his office of declaration form.

2015/323 **CHAIRMANS REMARKS AND CORRESPONDENCE**

Cllr Pitts delivered the following remarks.

We have had a few incidents at the allotments which Cllr Cunningham will no doubt bring to our attention in his report.

Our main date which has taken place at the Village Hall on Saturday 8th August was Clayton in Bloom prize giving. I am sure you will all agree that the new format was a resounding success due in no small measure to our Parish Clerk Claire Hepton who organised the whole proceedings from beginning to end. I feel that the idea of a cream tea to round off the prize giving was very well received and it was good to see so many Claytonians there to applaud the prize winners. I am sure that next year we shall advertise it even more and hopefully receive more

entrants for the various categories. I did receive one slight criticism about the event in that we did not provide photographs of the garden in the competition and I do apologise for this oversight which will be adhered to for the next year's event.

I have made enquiries re the maintenance of the roundabout and have received information from David Cansfield of their annual planting programme. I have consulted one landscape gardener re this matter and have received his quotation based on Bradford Council's recommendations which amounts to £2600 per annum. On a final note on behalf of the council I would like to send our very best wishes to Alan Whiteman who regularly supports the council and is a very active member of the Clayton community. A card has been sent from the council by the clerk.

2015/324

FINANCE

a) Invoices paid and due for payment.

Proposed: Cllr Hepton

Seconded: Cllr Parvez

All in favour

Resolved: That the list of invoices and cheques paid and due for payment have been approved and signed by the Chairman

b) Monitoring Statement.

Proposed: Cllr Hepton

Seconded: Cllr Spencer

All in favour

2015/325

PUBLIC CONSULTATION AND QUESTION TIME

A question had been submitted to the clerk via email regarding the traffic/parking at Green End/Clayton Lane. Cllr Thirkill confirmed that Highways/Bradford Council are aware of the situation and we are currently on a list, though we don't know what the timescales are.

2015/326

SIGNAGE FOR THE VILLAGE HALL

Cllr Pitts and Thirkill were unable to participate in this subject as per 2015/319. Cllr Kaushal-Bolland took the chair.

The council received a letter outlining the Village Hall's conditions for the sign. The clerk to set up a meeting with the management committee to try and agree a plan which all parties are happy with.

2015/327

CHRISTMAS LIGHTS

Two quotes have been obtained and were circulated for the council's perusal. Patchetts quote had considerably increased from last year. LDR electricals' quote was more reasonable.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Hepton

All in favour.

Resolved: That LDR electrical be awarded the contract to install the Christmas Lights for 2015/16.

2015/326

CHRISTMAS TREE

Cllr Pitts delivered the provisional costings for the tree. The cost of the tree went up by £300 due to the installation/removal tree which wasn't originally quoted for. Two contractors quoted.

Proposed: Cllr Pitts

Seconded: Cllr Hillyard

4 in favour, 3 abstentions. Motion passed

Resolved: That Clayton Electrical be awarded the contract to install the lights.

2015/327

NEIGHBOURHOOD PLANNING

Cllr Kaushal-Bolland delivered the update. The neighbourhood planning is closely linked to the Localism Act 2011. There are differences between this and a business plan. The neighbourhood planning gives parishes more control in its' area. It's a very detailed and committed project. Would include public forums, consultations, census/heat maps. Costing from inception-competition can take up to 18 months and cost anywhere from £15,000 to £30,000. External consultants would probably be required.

2015/328

DEATH OF GEOFFREY BRINDLE

After some discussion it was agreed that a letter of condolence be sent to the legal dept. at Bradford Council. The council did not award any monetary amount towards a memorial.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Thirkill

All in favour.

2015/329

APPLICATIONS FOR GRANT AID.

MANDY NUNN ON BEHALF OF CLAYTON METHODIST CHURCH AND PARENT & TODDLER GROUP

The grant of £247.92 to buy extra tables and chairs was awarded in full.

Proposed: Cllr Kaushal – Bolland

Seconded: Cllr Thirkill

All in favour.

Resolved: That £247.92 is awarded to the above organisation.

Cllr Pitts handed the chair to Cllr Kaushal-Bolland as per 2015/319

CLAYTON DICKENSIAN MARKET

The grant of £1200 to help fund this year's market was awarded in full.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Hepton

Resolved: That £1200 is awarded to the above organisation.

2015/330

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Parish Council Liaison Meeting update

No Update

Police Liaison updates

Was delivered prior to the council meeting.

Glenholme Allotments Association

Cllr Cunningham updated the council that the water tap had broken. Council to reimburse the allotments association for £25.

Proposed: Cllr Spencer

Seconded: Cllr Hepton

All in favour.

2015/331

TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

Glenholme Allotment trees

Grit Bins

2015/332

DATE OF NEXT MEETING

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 19th November at 7pm.

Meeting closed at 9.00pm