

CLAYTON PARISH COUNCIL

**EVENTS COMMITTEE MEETING
2ND JULY 2018**

At Clayton Library, Clayton 6.30pm

ATTENDANCE RECORD

**Would all members and officers please sign the attendance record below.
Thank you.**

**CLAYTON PARISH COUNCIL
EVENTS COMMITTEE**

YOU ARE HEREBY SUMMONSED to attend the meeting of **Clayton Parish Council's Event Committee on Monday 2nd July 2018** at **Clayton Library** commencing at **6.30pm** for the purpose of transacting the following business.

Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

Claire Hepton

Claire Hepton
Clerk to Clayton Parish Council

Tel: 07812584615
email: clerk@clayton-pc.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and consider the acceptance and approval of Absence notified by Members of the Committee.

2. DISCLOSURES OF INTEREST

To receive disclosure of personal and/or prejudicial interests from members of committee on matters to be considered at the meeting. The Disclosure must include the nature of the interest.

***Note:** Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgment of the public interest. Members must withdraw from the meeting if the interest is prejudicial unless a dispensation has been obtained from the Standards Committee.*

Members are reminded that under the Members Code of Conduct they must register within 28 days changes to their financial and other interest and notify the Monitoring Office of any gifts and hospitality received.

3. ADMISSION OF THE PUBLIC

(Public Bodies (Admissions of Meetings) Act 1960, Schedule 12a and Clayton Parish Council Standing Order No. 67)

To determine if any of the tabled items to be discussed require to be held in closed session.

4. PREVIOUS EVENTS COMMITTEE MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA (Papers previously circulated to Members)

The Chairman/Parish Clerk will detail any progress made on matters arising from the minutes.

To receive the Minutes of Clayton Parish Council's events committee meeting held on 4th June 20

5. EVENTS PLAN 2018/19

• **Task List**

Updated list will be distributed.

• **Garden competition**

To provide an update and further actions.

- **Short story competition**
To provide an update and further actions.
- **Hanging Baskets**
To provide an update and further actions
- **Carols around the Christmas Tree**
To provide an update and further actions
- **Remembrance Sunday refreshments**
To provide an update and further actions.

Also Bradford Council have designed and made a poppy, please see attached picture. They are just looking to see if they can try promote it and if the Civic Affairs team would like to use it in any off their events. The poppy features are a moving tribute to the Service men and women who gave their lives in the First World War.

The commemoration poppy that brings home to the public the great sacrifices that were made 100 years ago. We hope they will inspire the community to mark the centenary of the First World War, for the public to reflect and remember those soldiers who lost their lives, not just in the past but as a result of more recent conflict. The poppy is 1.6m by 1.6m in size cost is £400 ex vat. It can be made in low voltage or mains voltage. It can be placed on buildings, street lighting columns, cross streets or in the ground by the cenotaph.

- **Christmas decorations**
Do we want to refurbish any more of the Christmas lights? We put in the budget the cost to refurb 6

6. **PUBLIC CONSULTATION AND QUESTION TIME**

To receive questions/comments from the Public on:

- Any matter which is tabled for discussion on the Agenda;
- Any other matter of public interest which is within the responsibilities of Clayton Parish Council's Events Committee, and;
- To receive suggestions of items for inclusion in the Agenda of the next Events Committee meeting from the public and also from members of Clayton Parish Council's Events Committee.

7. **DATE OF NEXT MEETING**

To agree the date of the next meeting.