

CLAYTON PARISH COUNCIL - EVENTS COMMITTEE

MEETING HELD AT CLAYTON LIBRARY – 6<sup>th</sup> November 2017 7.00PM

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Minutes

2017/437

**PRESENT**

Councillors: Cunningham (chair), Hepton, Pitts, Gudgeon, Thirkill & Pearson.

2017/438

**IN ATTENDANCE**

Claire Hepton, Clerk  
Helen Rankin, Asst clerk  
1 member of the public

2017/439

**APOLOGIES FOR ABSENCE**

None received.

2017/440

**DISCLOSURES OF INTEREST**

None

2017/441

**ADMISSION OF THE PUBLIC**

None.

2017/442

**PREVIOUS MINUTES AND MATTERS ARISING**

Minutes from the Events Committee from 2<sup>nd</sup> October 2017 were approved and signed as a true record of the meeting.

Proposed: Cllr Thirkill

Seconded: Cllr Hepton

All in favour

2017/443

**EVENTS PLAN 2017**

**Remembrance Sunday refreshments**

Women's Institute would be serving the refreshments. Setting up of the VH to be done Sunday morning. Cllr Kaushal-Bolland would be laying the Parish Council's wreath. Rev Pollard had asked if he could use the PA for the service at the Cenotaph with Cllr Kaushal-Bolland would help with.

**Dickensian Market**

The need for Councillor's to attend the Tuesday meetings at the Conservative club, was discussed. Grotto preparations coming along. Clerk and asst clerk will purchase the necessary items. Andrew Waterman offered the use of a money box along with a carpet for the grotto. Cllr Thirkill offered to lend a red chair for Santa which the clerk said she would collect. Cllr Pearson offered to help with the Grotto on the day. Cllr Cunningham had dealt with the majority of the paper work for road closures etc. Clerk to send the insurance documents to Andrew Waterman asap.

**Carols around the tree**

This event is confirmed 16/12/17 at 5.30pm and the community choir have been booked. Refreshments of hot chocolate with marshmallows and mulled wine will be served. and some posters will need printing beforehand. Cllr Hepton will arrange to charge the lights. Clerk to purchase refreshments and arrange to have printed song sheets. Posters to be displayed around the village.

**Christmas Lights**

It was agreed that 6 new lights be purchased in view of the poor state of repair of many. Clerk to liaise with Festival Lighting. Going forward it was suggested that the council look to see if the remaining lights could be refurbished to a higher standard.

**Proposed:** Cllr Cunningham

**Seconded:** Cllr Thirkill

**All in favour**

2017/444

**PUBLIC CONSULTATION AND QUESTION TIME**

None.

2017/445

**DATE OF NEXT MEETING**

The next is to be held on 27<sup>th</sup> November 2017 in the library.

There being no further business the meeting closed at 7.45pm