

**CLAYTON PARISH COUNCIL
EVENTS COMMITTEE**

MEETING HELD AT CLAYTON VILLAGE HALL – 3rd October 2016 7.00PM

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- 2016/325 **PRESENT**
Councillors; Kaushal-Bolland (Acting Chair), Hepton and Gudgeon
- 2016/326 **IN ATTENDANCE**
Claire Hepton, Clerk
- 2016/327 **APOLOGIES FOR ABSENCE**
Cllr Thirkill and Pitts – approved.
- 2016/328 **DISCLOSURES OF INTEREST**
None
- 2016/329 **ADMISSION OF THE PUBLIC**
(Clayton Parish Council Standing Order No 67)

None of the tabled items to be discussed were required to be held in closed sessions.
- 2016/330 **PREVIOUS MINUTES AND MATTERS ARISING**
Minutes from the Events Committee from 5th September were approved and signed as a true record of the meeting.

Proposed: Cllr Gudgeon Seconded: Cllr Hepton
All in favour
- 2016/331 **PUBLIC CONSULTATION AND QUESTION TIME**
No questions/comments were received from the members of the public on any matter which was tabled for discussion on the Agenda.
- 2016/332 **EVENTS PLAN 2016/17**
Cllr Gudgeon updated the council on the marquee/gazebo.
Marquee - Open end pvc panel ref: 09077 (pair) from Gala Tents. Purchasing this would allow flexibility for set up configurations. Cost is £91.66 exc VAT. Toggles ref: 10458 to secure the ends/panels £49.99 exc VAT.
Gazebo – 3m x 4 ½ m in green with PRO MX frame ref: 09167 costing £216.66 exc VAT.
Proposed: Cllr Gudgeon **Seconded:** Cllr Hepton
All in favour.
Resolved: That the clerk purchase the above mentioned items out of the event purchases budget.
- 2016/333 **CAROLS AROUND THE TREE**
Cllr Hepton presented his findings on the lights that would be used to help illuminate the area for the carols evening. Council were happy with this specific type of light. Rechargeable LED work light. These were very flexible in terms of where they could be sighted. Screwfix Electrical ref: AE0294. Cost per unit £19.16 exc VAT. 6 to be purchased out of the Event purchases budget.
Proposed: Cllr Hepton **Seconded:** Cllr Gudgeon
All in favour.
Resolved: That the clerk purchase 6 of the above mentioned item.
- 2016/334 **DATE OF NEXT MEETING**
As council have already moved the planning committee's meeting forward by one week the clerk asked if the same could be done for this next meeting?
The next meeting is on Monday 3rd October 2016 at 7.00pm

There being no further business the meeting closed at 7.25pm