

# CLAYTON PARISH COUNCIL

**TO: ALL MEMBERS OF CLAYTON PARISH COUNCIL**

**YOU ARE HEREBY SUMMONED** to attend an Extraordinary Meeting of Clayton Parish Council to be held at **Clayton Village Hall on Monday 27<sup>th</sup> July at 6.45pm**, for the purpose of transacting the following business. Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

*C. Hepton*

Claire Hepton

Clerk to Clayton Parish Council

Date: 22<sup>nd</sup> July 2015

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## AGENDA

### **1. APOLOGIES FOR ABSENCE**

To receive and consider the acceptance and approval of Apologies for Absence notified by Members.

### **2. DISCLOSURES OF INTEREST**

*(Members Code of Conduct)*

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

A Member must register with the Monitoring Officer any change to interests or new interests in Appendix A and B within 28 days of becoming aware of it.

A Member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a "sensitive interest".

A sensitive interest is one which, if disclosed on a public register, could lead the Member or a person connected with the Member to be subject to violence or intimidation.

### **3. ADMISSION OF THE PUBLIC**

*(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)*

To determine if any of the tabled items to be discussed require to be held in closed session.

### **4. PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA**

*(Papers previously circulated to Members)*

To receive the Minutes of Clayton Parish Council's meeting held on 16<sup>th</sup> July 2015. The Chairman/Parish Clerk will detail any progress made on Matters Arising from the Minutes

**Recommended:** That the presented Minutes are accepted as a correct record of Clayton Parish Council's meeting held on 16<sup>th</sup> July 2015, and that they are signed by the Chairman.

The clerk informed the council on the matters arising following the last council meeting:

- Cheques for grants awarded at the last meeting - minute no. 2015/302 have yet to be released. Awaiting confirmation of other secured funding.

### **5. CHRISTMAS TREE IN THE PARK**

To propose a plan for the Christmas tree in the park.

**6. SIGNAGE OUTSIDE VILLAGE HALL**

To discuss the signage for CPC outside the Village Hall

**7. PUBLIC CONSULTATION AND QUESTION TIME**

To receive questions/comments from the Public on:

any matter which is tabled for discussion on the Agenda;

any other matter of public interest which is within the responsibilities of the Parish Council;

And to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

**8. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

**9. DATE OF NEXT MEETING**

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 17<sup>th</sup> September at 7pm.