

**CLAYTON PARISH COUNCIL
STAFFING COMMITTEE
MEETING HELD AT CLAYTON LIBRARY– 7th October 2019 at 7.00PM**

Minutes - draft

- 2019/021 **PRESENT**
Councillors: Pitts (chair) Vasey, Thirkill, Thackwray, Andrew,
- 2019/022 **IN ATTENDANCE**
Helen Rankin (asst clerk)
Claire Hepton (clerk)
1 councillor, not serving on the committee
- 2019/023 **APOLOGIES FOR ABSENCE**
Cllr Ilyas – apologies approved.
- 2019/024 **DISCLOSURES OF INTEREST**
None
- 2019/025 **ADMISSION OF THE PUBLIC**
None.
- 2019/026 **PREVIOUS MINUTES AND MATTERS ARISING**
Minutes from 1st July without the item discussed in closed session were reviewed and approved. The redacted minutes would be presented at the next meeting.
Proposed: Cllr Thirkill **Seconded:** Cllr Vasey
All in favour
Resolved: Minutes from 1st July 2019 were accepted as a correct record of the meeting.
- 2019/027 **CASUAL VACANCY**
Cllr Pitts thanked Mr Findlay for putting himself forward as a prospective councillor, and for attending the staffing meeting. A question and answer session took place. Following brief introductions and a resume of the applicant a discussion of the role of a parish councilor took place. Mr Findlay's application was formally approved at the staffing meeting and would be added to the meeting on 21st November for full council's consideration.
Proposed: Cllr Thirkill **Seconded:** Cllr Thackwray
All in favour
Resolved: That the staffing committee recommend that Mr Findlay 's application is accepted at a full parish council meeting on 21st November 2019.
- 2019/028 **DISCUSSION REGARDING POSSIBLR CHANGES TO THE ROLE OF THE VOLUNTEER COORDINATOR AND THE LIBRARY**
Updates were provided by the Chairman, Cllr Vasey. A reply is still awaited from Jackie Buckley at Library services, regarding the new SLA in April 2020. A discussion took place regarding proposals for the future of Clayton Library, post April 2020. It was agreed that any Parish Council action would be driven by the decisions made by Bradford Council. As the Parish Council must set the budget in December and a final date would be in January 2020. Cllr Thirkill recommended, that members of the committee could contact Susan Hinchcliffe at Bradford Council, stating that no Information has been put forward by Bradford Libraries, to discuss budget proposals for next year. It was agreed to review the situation when further information was presented.
- 2019/029 **PUBLIC CONSULTATION**
None recorded
- 2019/030 **DATE OF NEXT MEETING**
The date of the next meeting will be arranged by the clerk

There being no further business the meeting closed at 8.32pm