

CLAYTON PARISH COUNCIL
STAFFING COMMITTEE

MEETING HELD AT CLAYTON VILLAGE HALL
Monday 5th September 2016 at 7.45pm

Minutes

- 2016/011 **PRESENT**
Councillors; Pitts, Kaushal-Bolland, Hillyard and Vasey
- 2016/012 **IN ATTENDANCE**
Claire Hepton, Clerk
One councillor not serving on the staffing committee
- 2016/013 **ELECTION OF A CHAIRMAN**
Cllr Vasey was nominated
Proposed: Cllr Pitts
All in favour
Seconded: Cllr Hillyard
- 2016/014 **APOLOGIES FOR ABSENCE**
None
- 2016/015 **DISCLOSURES OF INTEREST**
None
- 2016/016 **ADMISSION OF THE PUBLIC**
(Clayton Parish Council Standing Order No 67)

None of the tabled items to be discussed were required to be held in closed sessions.
- 2016/017 **PREVIOUS STAFFING MINUTES**
Proposed: Cllr Pitts
All in favour
Seconded: Cllr Kaushal-Bolland
- 2016/018 **PUBLIC CONSULTATION AND QUESTION TIME**
No public in attendance hence no questions raised.
Cllr Vasey suggested that we look at the co-option process in more detail. Such as criteria for application. Clerk to circulate what is currently in place. Item to be added on to the next meeting's agenda.
- 2016/019 **STAFF AND COUNCILLOR TRAINING AND TRAINING BUDGET 2016/17**
Council were updated on the current situation with the training day. More dates to be looked at once all seats on the council were filled.
- 2016/020 **DATE OF NEXT MEETING**
The date of the next meeting of the Staffing Committee will be on Monday 5th December at 7.30pm at the Village Hall.
There being no further business the meeting closed at 8.05pm