

CLAYTON PARISH COUNCIL - STAFFING COMMITTEE

MEETING HELD AT CLAYTON VILLAGE HALL

Monday 29th January 2018 – 6.30pm

Minutes

2018/086

PRESENT

Councillors; Pitts (Chairman), Andrew, Smith and Vasey

2018/087

IN ATTENDANCE

Claire Hepton, Clerk
2 members of the public

2018/088

APOLOGIES FOR ABSENCE

Helen Rankin – apologies approved

2018/089

DISCLOSURES OF INTEREST

None received.

2018/090

ADMISSION OF THE PUBLIC

(Clayton Parish Council Standing Order No 67)
None of the tabled items to be discussed were required to be held in closed sessions.

2018/091

PREVIOUS STAFFING MINUTES

Proposed: Cllr Andrew

Seconded: Cllr Vasey

All in favour

Resolved: That the minutes from the last meeting on 27th November 2017 are approved and signed by the Chairman.

2018/092

CASUAL VACANCY

Members asked the candidate questions around their desire to join the Parish Council. Mr Upton explained that he enjoyed getting involved in the village and he was in particular, interested in the events that the council organise. He currently has the time to dedicate to the council, the meetings and initiatives.

Proposed: Cllr Andrew

Seconded: Cllr Vasey

All in favour

Resolved: That Mr Upton be put forward to full council for co-option.

2018/093

ANNUAL PAY REVIEW

The clerk had completed the assistant clerk's appraisal and recommended that the pay scale increment is approved. Until the retiring Chairman sends the review form to the staffing committee chair no progress could be made for the clerk. This would be discussed at the next meeting. Cllr Pitts would contact Chris Kaushal-Bolland for this information as a matter of urgency.

2018/094

PUBLIC CONSULTATION AND QUESTION TIME

None received.

2018/095

DATE OF NEXT MEETING

The date of the next meeting of the Staffing Committee is to be on Monday 5th March at 7.45pm in Clayton Library.

There being no further business the meeting closed at 7.30pm