

CLAYTON PARISH COUNCIL

MEETING AT THE VILLAGE HALL, CLAYTON. THURSDAY 20TH JULY 2017– 7PM

2017/398

PRESENT

Councillors: C Kaushal- Bolland (Chairman), J Pitts, J Vasey, J Smith, J Pearson, A Cunningham, S. Gudgeon, I Hepton, C Thirkill, J Andrew and V Dharni

2017/399

IN ATTENDANCE

C. Hepton, Clerk
H. Rankin, Asst clerk
12 members of the public.

2017/400

APOLOGIES FOR ABSENCE

Cllr Boyle and Brar. Absence authorised.
Proposed: Cllr Kaushal-Bolland Seconded: Cllr Pearson
All in favour

2017/401

DISCLOSURES OF INTEREST ***(Members Code of Conduct)***

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Cllr Pitts and Thirkill declared an interest in item 6.

2017/402

ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100a Ss2/Schedule 12A and Clayton Parish Council Standing Order No.67

No items were recorded.

2016/403

PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT

Proposed: Cllr Pitts **Seconded:** Cllr Pearson
All in favour

Resolved: That the presented minutes are signed by the Chairman as a true record of the meeting held on 18th May 2017.

2017/404

CHAIRMAN'S REMARKS AND CORRESPONDENCE

Thornaby Drive play area is well underway and is expecting to be completed in the next couple of weeks.

Library statistics -

2017 - 18			
	Visitors	Issues	PC Usage
April	1229	1458	127
May	1158	1461	133
June	1254	1676	158

Library Oversight Group has held its first meeting and the Terms of Reference were approved. Minutes of the

meeting will be available on the Parish Council website. The next meeting is scheduled for 6 weeks' time.

Office365 now fully rolled out to all Councillors.

Hanging baskets are now in place, thanks to Claire, Ian and Andrew.

Clayton in Bloom applications are now open for this year's competition.

All Committees have now met and appointed their respective Chairman and agreed their Terms of Reference. Some remaining places to fill within the Governance Structure which are included on the Agenda.

Continue to pursue a telephone line for the Library, BT issues have so far delayed in installation.

Correspondence received – several letters received from residents near to Mayfield Cricket Club regarding concerns over access to the Cricket Field, particularly dog walkers being denied access as the gate has been locked. Discussions ongoing to Bradford Council who are the landlords.

Email received from John Barach regarding the lane at the back of 81 Oakleigh Road. A litter pick has now been arranged for 7th August 2017.

81 Oakleigh Road – Path

Nicole Stott has been appointed as the Ward Officer for Clayton & Fairweather Green. Nicole will attend future Parish Council meetings as well as introduce herself later this evening.

2017/405

GRANT APPLICATION

a) Clayton Youth Council

A request for £500 was received from Clayton Youth Council. The grant would be used to sustain the needs of the Youth council by way of purchasing arts materials, games and other ongoing costs.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Hepton

All in favour

Resolved: That £500 is awarded to Clayton Youth Council

Cllr Thirkill and Cllr Pits did not take part in the next item.

b) Clayton Youth Council on behalf of Bradford Youth Services

A request was made from the above group for a grant of £680. As the village hall required rent to continue functioning they are looking to the council to help support the deficit of £680.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Gudgeon

All in favour

Resolved: That £680 is awarded to Clayton Youth Council for room hire at the Village Hall.

2017/406

UPDATE FROM NICOLE STOTT, WARD OFFICER FOR CLAYTON & FAIRWEATHER GREEN WARD

Nicole gave a brief introduction on what her role would entail and invited members to get in touch should they have any ideas, suggestions or comments.

2017/407

COMMITTEE REPORTS/WORKING GROUPS

a) PLANNING

Report from the Planning Chairman

In the absence of Cllr Boyle, the clerk provided a report on planning matters since the last parish council meeting

Election of member/s

Cllr Hepton and Thirkill were nominated to serve on the planning committee

Proposed: Cllr Gudgeon

Seconded: Cllr Pitts

Resolved: That Cllr Hepton and Thirkill were elected to the planning committee.

Terms of Reference

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Vasey

All in favour

Resolved: The committee's Terms of Reference were approved

b) STAFFING

Report from the Staffing Chairman

Cllr Pitts provided a report on staffing matters since the last parish council meeting.

Terms of Reference

Proposed: Cllr Gudgeon

Seconded: Cllr Pitts

All in favour

Resolved: The committee's Terms of Reference were approved

c) FINANCE

Report from the Finance Chairman

Cllr Pitts provided a report on finance matters since the last parish council meeting.

Election of member/s

Cllr Thirkill was nominated to serve on the finance committee

Proposed: Cllr Kaushal-Bolland

Seconded: Vasey

Resolved: That Cllr Thirkill was elected to the finance committee.

Terms of Reference

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Vasey

All in favour

Resolved: The committee's Terms of Reference were approved

Financial regulations

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Pearson

Resolved: That the financial regulations were approved.

Chairman's Allowance

Proposed: Cllr Pitts

Seconded: Cllr Vasey

All in favour

Resolved: That the chairman's allowance of £300 for 2017/18 be awarded

d) EVENTS

Report from the Events Chairman

Cllr Cunningham provided a report on events matters since the last parish council meeting.

Election of member/s

Cllr Hepton and Thirkill were nominated to serve on the events committee

Proposed: Cllr Gudgeon

Seconded: Cllr Vasey

Resolved: That Cllr Hepton and Thirkill were elected to the events committee.

Terms of Reference

Proposed: Cllr Gudgeon

Seconded: Cllr Pitts

All in favour

Resolved: The committee's Terms of Reference were approved

Clayton in Bloom

There was a long and protracted discussion around whether members/members and their families were eligible to enter the competition and if they won what would happen to with the winnings and agreement was reached.

Proposed: Cllr Thirkill

Seconded: Cllr Kaushal-Bolland

All in favour.

Resolved: That members and their families are entitled to enter the garden competition.

Proposed: Cllr Kaushal-Bolland

Seconded: Cllr Pitts

3 against, 5 in favour. Motion therefore passed.

Resolved: That should members be awarded any vouchers that they should be donated to charity.

Clayton Dickensian market

Discussions to continue as it seems unlikely that it can registered as a charity. More information to follow.

e) ALLOTMENTS ASSOCIATION WORKING GROUP

Nominated: Cllr Hepton

Proposed: Cllr Andrew

Seconded: Cllr Gudgeon

Resolved: Cllr Hepton appointed. Currently one vacancy still available to this working group should anyone wish to apply.

2017/408

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Parish Council Liaison Meeting – No update since the last meeting

Glenholme Allotments Association – Cllr Cunningham confirmed that 5 warning letters had been sent out. One plot had already been handed back in. 5 people on the waiting list.

Election of member/s

Minute no 2017/390 council needs to elect a deputy for the Glenholme Allotments Association. As no interest was shown Cllr Cunningham to speak with David Horrocks to see if he would be willing to deputise.

2017/409

PUBLIC CONSULTATION AND QUESTION TIME

A member of the public queried the costs associated with the bank charges. Cllr Vasey did explain that Councils' were only permitted to use financial institutions that had been approved by the Treasury. The clerk would in due course investigate other approved banks and their charges.

2017/410

TO NOTIFY THE CLERK ON MATTERS FOR INCLUSION ON THE NEXT MEETING'S AGENDA

Cllr Vasey had been contacted by the group representing the Queensbury Tunnel. They have asked if member would allow them to do short presentation at the next meeting.

2017/412

DATES OF MEETINGS – 2017/18

21st September 2017

16th November 2017

18th January 2018

15th March 2018

17th May 2018

The meeting closed at 8.15pm