

# CLAYTON PARISH COUNCIL

## MEETING AT THE VILLAGE HALL, CLAYTON. THURSDAY 18<sup>th</sup> JANUARY 2018 – 7PM

---

### MINUTES - DRAFT

- 2018/001**      **PRESENT**  
Councillors: J Vasey (Vice-Chairman), J Pitts, J Pearson, A Cunningham,  
S. Gudgeon, I Hepton, C Thirkill & Smith
- 2018/002**      **IN ATTENDANCE**  
C. Hepton, Clerk  
11 members of the public.
- 2018/003**      **ELECTION OF A CHAIRMAN**  
**Nominated: Cllr Vasey**  
**Proposed: Cllr Thirkill**                      **Seconded: Cllr Hepton**  
**All in favour**  
**The declaration of office was duly signed.**
- 2018/004**      **APOLOGIES FOR ABSENCE**  
Cllr Andrew & Assistant clerk – Helen Rankin. Absence authorised.  
Cllr Dharni – unauthorised absence  
Proposed: Cllr Thirkill                      Seconded: Cllr Gudgeon  
All in favour
- 2018/005**      **DISCLOSURES OF INTEREST**  
***(Members Code of Conduct)***  
To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.  
  
None were received.
- 2018/006**      **ADMISSION OF THE PUBLIC**  
***(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100a Ss2/Schedule 12A and Clayton Parish Council Standing Order No.67***  
  
No items were recorded.
- 2018/007**      **PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT**  
  
**Proposed: Cllr Hepton**                      **Seconded: Cllr Pitts**  
All in favour  
  
**Resolved:** That the presented minutes are signed by the Chairman as a true record of the meeting held on 16<sup>th</sup> November 2017.
- 2018/008**      **CHAIRMANS REMARKS AND CORRESPONDENCE**  
  
The newly elected Chairman, Cllr Vasey delivered the following report-  
Thanks are to be extended to Christopher Kaushal-Bolland who has resigned from the council due to

work commitments. He significantly improved our operating functions and worked hard over his tenure to move the council forward. Thanks to him and best wishes to his family. This now leaves the council with 3 vacancies. Anyone who is interested should speak to either the clerk or Chairman for more information.

***Council members were happy to move item 9 further up the agenda to follow the Chairman's remarks. (work commitments of Ms Stott meant she had to leave early)***

**2018/009**      **YOUTH COUNCIL**

Council received a short presentation from Nicole Stott – she outlined the plans for the coming months. They would be running a youth council session at the Thornaby Hub. They were currently preparing a presentation to deliver in primary schools. They will provide a further update at the meeting in May. All councillors are very welcome to attend any of the meetings and get more involved.

**2018/010**      **COMMITTEE REPORTS/WORKING GROUPS**

**a) PLANNING**

**Report from the Planning Chairman**

Cllr Thirkill explained that no meeting has taken place since the last parish council meeting. she updated the council that permission had now been given to Barratt Homes for the land at Holts Lane. The action group that had been set up were looking to appeal this.

**b) STAFFING**

**Report from the Staffing Chairman**

Cllr Pitts update the council on the activity of the committee since the last meeting. The co-option procedure had been updated. Any new prospective candidates would have the opportunity to present in front of a smaller committee with a recommendation then going to full council.

**Proposed:** Cllr Gudgeon

**Seconded:** Cllr Hepton

All in favour

**Resolved:** that the staffing committee have delegated powers to commence and oversee that co-option process.

**c) FINANCE**

**Report from the Finance Chairman**

Cllr Pitts reported on finance matters since the last meeting. A quarterly check had taken place on the accounts and all was in order.

**Budget 2018/19**

Cllr Pitts took the members through the budget and gave opportunity for discussion.

**Proposed:** Cllr Pearson

**Seconded:** Cllr Hepton

**Resolved: That the Budget, Precept and Council tax for 2018/19 as laid out in the budget document be set as follows:**

Net expenditure: £64,511

Use of reserves: £10,000

Precept: £54,511

Council tax based on band D: £22.56

Increase of £5.59 (32.9%)

➤ **Christmas Lights**

LDR have submitted their invoice for payment. Council were asked to approve payment. The budget was £3500. Actual cost is £3565.00 plus VAT. The council will note that of that there were 22 rope

repairs carried out at a cost of £550.

Proposed: **Cllr Gudgeon**

Seconded: **Cllr Cunningham**

**All in favour**

#### **Invoices due for payment**

Proposed: **Cllr Vasey**

Seconded: **Cllr Smith**

**All in favour**

#### **d) EVENTS**

##### **Report from the Events Chairman**

Cllr Cunningham provided a report on events matters since the last parish council meeting.

##### **Clayton Dickensian market**

Concern was shown that there is an insufficient supply of members and the scale of the project was too big for few people. Also, it was felt that the council should be concentrating on other projects such as the traffic/speeding issues for example. After a long and protracted discussion with members and those from the Dickensian market committee it was suggested that a final decision would be made following their next meeting on 13<sup>th</sup> February.

##### **Insurance and Marketing budget**

Minute no 2017/421 – council agreed £1000 for marketing and insurance purpose. The current spend is £776. An invoice for £500 was received before Christmas for the programmes. This has been settled by the Dickensian Market treasurer. Members were asked to consider whether to reimburse them for the full amount of £500 or part payment of £224 which is the budgeted amount of £1000.

Proposed: Cllr Thirkill

Seconded: Cllr Gudgeon

All in favour

**Resolved:** That £224 be paid to the Dickensian Market.

##### **Committee going forward.**

A date was set for 5<sup>th</sup> February 2018. Plan would be looked at going forward as to how to include non-committee members.

**2018/011**

#### **DEFIBRILLATOR**

Cllr Vasey update members. He had had initial talks with David Jones from the Ambulance service. He would be able to assist with suggestions of where best to place one. A meeting would be set up with interested parties. Cllr Vasey asked for approval from the council to proceed with grant application discussions to fund the defibrillator.

Proposed: Cllr Pitts

Seconded: Cllr Gudgeon

**All in favour**

**2018/012**

#### **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

**Parish Council Liaison Meeting** – No update. Cllr Pitts agreed to deputise in Cllr Vasey's absence

**Glenholme Allotments Association** – Cllr Cunningham updated the council. All invoices for 2018 had been sent out. There are currently 4 ½ empty plots which are to be filled.

**2018/013**      **PUBLIC CONSULTATION AND QUESTION TIME**

Members were updated on the Clayton Community Cinema. Films would be shown on the 3<sup>rd</sup> Sunday in every month. A meeting would be held on 21<sup>st</sup> January 2018 – people would have the opportunity to share ideas on which films they would like to see.

**2018/014**      **TO NOTIFY THE CLERK ON MATTERS FOR INCLUSION ON THE NEXT MEETING'S AGENDA**

Youth council – members are asked to consider any new initiatives for them to get going with.  
Look at the electric costs for the Jubilee Garden.  
Speeding/road safety issues – further discussions to be had around what the council can do. More information to be presented.  
Neighbourhood plan – investigate the merits of this.  
Green belt methodology – Cllr Thirkill to pass on more information when it becomes available.

**2018/015**      **DATES OF MEETINGS – 2018**

15<sup>th</sup> March 2018  
17<sup>th</sup> May 2018  
19<sup>th</sup> July 2018  
20<sup>th</sup> September 2018  
15<sup>th</sup> November 2018

***The meeting closed at 9.10pm***