

be carried out i.e. Environmental impact, Highways etc. Should these developments go ahead that would see over 650 houses being built in the village. Keep Clayton Green (KCG) next meeting is on Tuesday 27th March at 7.30pm in the Village Hall. All welcome. Neighbourhood plan – this is a long and expensive process, up to 2 years. If we were to go forward with this, we would need to have everything ready to go as we would need a Parish survey and local referendum.

Library – there is a current consultation on-going to look at a change to the operational hours. This would impact on the Asst clerk/volunteer co-ordinator's working week as she would work 3 days rather than 4. This would be discussed at the next Staffing meeting.

2018/023 COMMITTEE REPORTS/WORKING GROUPS

A) Staffing

- Report from the Staffing Chairman

Cllr Pitts update the council on the activity of the committee since the last meeting. The co-option Candidate was in attendance for this evenings meeting. Salary review would be covered later.

- Casual Vacancy

Members were invited to ask Mr Upton any questions. Cllr Thirkill reported that Mr Upton was keen to get involved and contribute to the community.

Proposed: Cllr Pitts

Seconded: Cllr Thirkill

All in favour

Resolved: That Mr Upton be co-opted on to the Parish Council. The declaration of office was duly signed, and he took his seat at the council.

b) Planning

- Report from the Planning Chairman

Cllr Thirkill updated the council although most items had already been covered in the Chairman's remarks

C) Finance

- Report from the Finance Chairman

Cllr Pitts reported that there was no update as the committee hadn't met since the last meeting.

- Invoices due for payment

Query on the allotment amount – bill was considerably higher than previous bills. There had been a leak but clerk to query whether the leak was on because of something faulty with our property or that of Yorkshire Water.

Proposed: Cllr Gudgeon

Seconded: Cllr Vasey

All in favour

d) Events

- Report from the Events Chairman

Cllr Cunningham provided a report on events matters since the last parish council meeting.

- Events budget

Council agreed to the budget set aside for the events committee and to the movement of funds as necessary.

Proposed: Cllr Cunningham

Seconded: Cllr Gudgeon

All in favour

Resolved: That an extra £265 is added to the events budget.

- Task list for events

A signup sheet for the events that have been programmed so far is now available. It has been emailed to all members and is available at the meeting. All members are asked to get involved.

- Roundabout planting

It was agreed that Bradford Works do an excellent job of the keeping the roundabout looking good. It was also felt that it was a focal point of the village with many people passing daily. Members agreed to the extra amount of £356 plus VAT. Members agreed that would like to see it planted three times a year

Proposed: Cllr Gudgeon

Seconded: Cllr Hepton

All in favour

Resolved: That an extra £356 is paid and that they plant 3/year.

- Clayton Dickensian market

It was agreed that the Parish Council would not be involved in any of the managerial side of the market. Members were reminded that they could help under their own merit. The Parish Council would also look favourably at any request for grant aid in the future. The next meeting is on 10th April in the Conservative Club.

Proposed: Cllr Hepton

Seconded: Cllr Pitts

All in favour

2018/024

LIBRARY – HEALTH AND SAFETY TRAINING

The Asst clerk updated members on the new health and safety training that is a requirement for all volunteers. A new package had been looked at which is more user friendly. The cost is £115 plus VAT. Mandy Webb from Bradford libraries has offered to part fund this by 50%.

Proposed: Cllr Hepton

Seconded: Cllr Pearson

All in favour

Resolved: That the clerk purchase the software and invoice Bradford Libraries

2018/025

GRANT AID

- Clayton Community Association – *Cllr Pitts and Thirkill were unable to vote on this item*

A request for £3500 had been received from the above organisation. The grant would be used to help fund a brand new central heating system and flooring. All member agreed that the service that the Village Hall provide for the community was invaluable.

Proposed: Cllr Andrew

Seconded: Cllr Hepton

All in favour

Resolved: That £3500 be awarded to Clayton Community Association.

- St. John's toddler group

A request for £500 was received from the Ms Kehoe and Cranston on behalf of the above organisation. The grant would be used to help fund the start of a toddler group.

After a long and protracted discussion, it was agreed that Mr Delaney from the Methodist Church would investigate where the chairs were that had previously been awarded via a grant to a user of said church. The chairs would be passed on to the above organisation if they were located. If not, the Parish Council would purchase on their behalf and the chairs would remain the property of the council.

Proposed: Cllr Hepton

Seconded: Cllr Gudgeon

All in favour

- St. John's Parish Church

A request for £1950 had been received from Rev Vaughan Pollard on behalf of the above organisation. The grant would be used to help pay for new signage and shelving in the community rooms. Members agreed that the community rooms were important for the village allowing many community groups a place to meet.

Proposed: Cllr Pearson

Seconded: Cllr Pitts

All in favour

Resolved: That £1950 be awarded to St. John's Parish Church

- Clayton Community Cinema - *Cllr Pitts and Thirkill were unable to vote on this item*

A request for £1366 had been received from Mr Andrew Waterman on behalf of the above organisation. The grant would be used to help pay for licensing fees and other associated costs. The cinema was become even more popular. Members thought it would a great asset to the community.

Proposed: Cllr Andrew

Seconded: Cllr Pearson

All in favour

Resolved: That £1366 be awarded to Clayton Community Cinema (Clayton Community Association are the bank holders)

2018/026

DEFIBRILLATOR

Cllr Vasey update members. Cllr Vasey asked for approval from the council to proceed with grant application discussions to fund the defibrillator. Would be important to liaise with other groups interested in defibrillator.

Proposed: Cllr Vasey

Seconded: Cllr Pitts

All in favour

2018/027

YOUTH COUNCIL

Members wanted to know more information on who is attending, the weekly numbers etc. it maybe that the Youth council needs re-constituting? Need to liaise with Youth Services to see what plans or ideas they have. Item to re-visited again.

2018/028

ANNUAL MEETING/PARISH MEETING

All members felt that to have the meeting on two separate meetings would not be ideal. The Parish meeting would be held on the same evening as the Annual meeting of the Parish Council – 17th May 2018 at 6pm

2018/029

GENERAL DATA PROTECTION REGULATION (GDPR)

The clerk gave a summary of the new legislation. All members have already received information emailed by the clerk. The clerk and Asst clerk to attend further training from YLCA in May. More information to follow.

2018/030

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Parish Council Liaison Meeting – No update.

Glenholme Allotments Association – Cllr Cunningham updated the council. All invoices for 2018 had been sent out. All plots are full, and a waiting list remains in place.

2018/031

PUBLIC CONSULTATION AND QUESTION TIME

One questions as to why a caveat had been placed on minute no 2018/025 – St. Johns Toddler in relation to the chairs they were looking for and that they would remain the property of Clayton Parish Council if purchased. It was explained that due to the number of toddler groups and the fact the a previous one had folded with chairs going somewhere else, the chairs could be re-used.

2018/032

TO NOTIFY THE CLERK ON MATTERS FOR INCLUSION ON THE NEXT MEETING'S AGENDA

Traffic calming
Neighbourhood Plan

2018/033

DATES OF MEETINGS – 2018

17th May 2018
19th July 2018
20th September 2018
15th November 2018

The meeting closed at 9.15pm