

## CLAYTON PARISH COUNCIL

Meeting held at The Village Hall, Clayton  
Thursday 24<sup>th</sup> July 2014 – 7pm

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### MINUTES

2014/181

#### PRESENT

Councillors: J Pitts (Chairman), C Thirkill, S Gudgeon,  
G. Rhodes, L. Leeming, D Delaney, R Spencer, C Kaushal- Bolland.  
M Hinchcliffe, I. Hepton. S Parvez

2014/182

#### IN ATTENDANCE

C. Hepton, Parish Clerk and 13 members of the public.

2014/183

#### APOLOGIES FOR ABSENCE

None

2014/184

#### DISCLOSURE OF INTEREST (Members Code of Conduct)

To receive disclosures of interest from Members on matters to be considered at the meeting as detailed in the Clayton Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Councillor Pitts and Thirkill declared an interest in agenda item 10. Grant aid application for Clayton Community Association. Vice chairman Kaushal-Bolland would take the chair at this point. Cllr Thirkill for item 10, Clayton Umbrella Partnership. Cllr Parvez item 10, United Sports.

2014/185

#### ADMISSION OF THE PUBLIC

*(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)*

To determine if any of the tabled items to be discussed require to be held in closed session.

Agenda item 9 – co-option application.

2014/186

#### PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT

**Proposed:** Cllr Delaney  
All in favour

**Seconded:** Cllr Parvez

**Resolved:** That the presented Minutes are signed by the Chairman as a true record of the meeting held on 8<sup>th</sup> May and 19<sup>th</sup> June 2014.

2014/187

#### CHAIRMANS REMARKS AND CORRESPONDENCE

The Chairman updated the council as follows:

Gypsy travellers in the village. The Parish Council has no jurisdiction over this matter which has been dealt with through legal channels and the assistance of the police. Our local councillors have been in constant communication with the legal dept. at City Hall. Quickly a court order was obtained to evict them from the land down Bradford Rd however, they moved to the land below the cricket field. Another court order was obtained and the chairman said that the residents should be vigilant and secure all green outdoor spaces where possible.

Since the last meeting the Chairman represented the Council at the funeral of Rev. David Jackson at the Gospel Hall in May. The funeral was very well attended and indicative of the high esteem in which David was held. The chairman also attended the Mayor Making at City Hall in June which was very interesting and was also fortunate enough to pass on her best wishes on behalf of CPC.

The Fun Day which was held on 5<sup>th</sup> July proved to be a huge success and the sing a long in church on 16<sup>th</sup> July was outstanding. Rowan Russell who organised the community choir and school choir with minimum time for

rehearsal sang their hearts out to commemorate the heroes of WW1. A collection was held for The Royal British Legion which raised over £300. The clerk sent Mrs Russell flowers to thank her for her efforts.

**2014/188**      **ELECTION OF WORKING GROUPS - ALLOTMENTS**

As there was no resolution at this point the item would be tabled for discussion at the next meeting.

**2014/189**      **GLENHOLME ALLOTMENT ASSOCIATION**

a) Cllr Pitts declined to accept the resignation of the chairman of the allotments association. Cllr Cunningham elected to continue with his post.

b) Philip Wells – Plots 10A half. Mr Wells addressed the council with his explanation of why it had got to this point where he was to be evicted from his allotment. The Council were in agreement that the sub-committee have full jurisdiction in this matter and was not one for the full council to discuss. As Mr Wells was unable to commit any time in the foreseeable along with the non-tendering of the plot he was informed that said allotment agreement was terminated. He would be welcome to apply again in the future and be added to what was already a popular waiting list.

**2014/190**      **CLAYTON LIBRARY.**

No firm decision was made on the library other than the council had registered its interest with the relevant parties at Bradford Council. This became part of a wider plan and Cllr Kaushal-Bolland proposed that it form part of one initiative with a business plan, hence a working group be formed. Cllr Kaushal-Bolland, Cllr Pitts and Cllr Hinchliffe would form said group.

**2014/191**      **TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICER OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY.**

Application was received from Mr James Vasey. Mr Vasey was asked to answer some questions in respect to his co-option application.

Proposed: Cllr Parvez  
All in favour.

Seconded: Cllr Spencer

Mr Vasey took his seat at the council.

**2014/192**      **APPLICATIONS FOR GRANT AID.**

**Julie Littlewood**

A request was made from the above person for a grant of £490 to help run a build and play Lego session.

**Proposed:** Cllr Kaushal-Bolland  
All in favour

**Seconded:** Cllr Rhodes

**Resolved:** That £490 is awarded to Julie Littlewood.

**Jonathan Crewsdon on behalf of Neighbourhood Ventures**

A request has been from the above person for a grant of £275. Due to ill health Mr Crewsdon was unable to attend so this item will be added to the next meeting for discussion.

**Shazed Parvez on behalf of United Sports**

A request has been from the above person for a grant of £490. The council wanted to confirm that Mr Parvez wouldn't himself be providing the coaching. Mr Parvez confirmed that all staff would be brought in from external resource.

**Proposed:** Cllr Kaushal-Bolland  
All in favour.

**Seconded:** Cllr Gudgeon

**Resolved:** That the grant of £490 is awarded. The grant would be in two parts, one cheque made payable to United Sports for the equipment and the other cheque would be presented on receipt of invoice from the coaching staff.

At this point Cllr Pitts and Thirkill vacated their seats at the Parish Council. Vice-chairman Kaushal-Bolland took chair.

**Clayton Community Association**

A request has been made from the above organisation for a grant for £3017 to fund the fire safety and risk

assessment works and refurbishment. For such sizeable grant request it is to be noted that a financial report be submitted at the time of application.

**Proposed:** Cllr Hepton  
All in favour

**Seconded:** Cllr Spencer

**Resolved:** That £3017 is awarded to Clayton Community Association.

At this point it should be noted that Cllr Pitts re-took the chair

#### **Clayton Umbrella Partnership**

A request has been made from the above organisation for a grant for £272.93 for supporting Clayton Fun Day on 5<sup>th</sup> July.

**Proposed:** Cllr Gudgeon  
All in favour

**Seconded:** Cllr Leeming

**Resolved:** That the retrospective grant application be awarded for £272.93 (£200 was previously agreed)

At this point it should be noted that Cllr Thirkill returned to their seat at the meeting

#### **Clayton Gospel Hall**

A request has been made from the above organisation for a grant with no specific amount requested.

**Proposed:** Cllr Delaney  
All in favour

**Seconded:** Cllr Gudgeon

**Resolved:** That £2000 is awarded to assist covering the cost of treating dry rot in three of our foundations.

**2014/193**

#### **PUBLIC CONSULTATION AND QUESTION TIME**

Cllr Pitts thanked Mr Drapier for the work done in the park regarding the planting of Poppy seeds etc.

Mr Drapier also expressed his thanks to the council for providing the grant for the cricket club to be able to provide disabled access to the club.

**2014/194**

#### **FINANCE**

##### **a) Invoices paid and due for payment.**

**Proposed:** Cllr Spencer  
All in favour

**Seconded:** Cllr Hepton

**Resolved:** That the list of invoices and cheques paid and due for payment have been approved and signed by the Chairman

**2014/195**

#### **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

**Police Liaison update** - Cllr Hepton updated the council that the meeting on 17<sup>th</sup> June was very poorly attended and that the PC that was in attendance was uninformed in local matters. Year on year the total number of crimes reported was down from 96 to 85. The next meeting is on 19<sup>th</sup> August. Cllr Hepton to arrange a deputy as he is away.

**Parish Council Liaison Meeting update** - Cllr Pitts had no further updates as June's meeting was cancelled.

**Clayton Urban Partnership update** - Cllr Thirkill updated the council on the following: The Fun Day that was held in Victoria Park on 5<sup>th</sup> July was a great success. Looking to hold a similar event next year but with more local organisations involved. The electric in the Jubilee Garden wasn't working however so this will need looking in to.

**Glenholme Allotments Association** – Cllr Cunningham reported that 7 warning letters had been sent out. 4 had left, 2 had since brought their plot up to standard and 1 had been granted a little more time to sort out.

**2014/196**

#### **TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING**

Cllr Gudgeon would like to ask the council to start thinking about updating the website and also adding the number of moderators so that the website can become more fluid.

**2014/194**

#### **DATE OF NEXT MEETING**

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 18<sup>th</sup> September at 7pm.