

CLAYTON PARISH COUNCIL
MEETING HELD VIA MICROSOFT TEAMS
THURSDAY 21ST January 2021 – 7PM

MINUTES

- 2021/001** **PRESENT**
Councillors: J Vasey (Chairman), J Pitts, J Andrew, G Shutt, C Thirkill, I Findlay, R Player, J Thackwray & F Ilyas
- 2021/002** **IN ATTENDANCE**
C. Hepton, Clerk
H. Rankin, Asst clerk
3 members of the public.
- 2021/003** **APOLOGIES FOR ABSENCE**
S Gudgeon – unauthorised absence.
- 2021/004** **ELECTION OF A CHAIRMAN TO THE PARISH COUNCIL**
Nominated: Cllr J Thackwray

Proposed: Cllr Player **Seconded:** Cllr Andrew
All in favour
Resolved: Cllr J Thackwray would be the newly elected chairperson.

The members extended their thanks to Cllr Vasey for his term in office as Chairman.
- 2021/005** **DECLARATION OF ACCEPTANCE OF OFFICE**
As the council are meeting remotely at present Cllr Thackwray would liaise with the clerk to sign the acceptance on Monday 25th January 2021.
Proposed: Cllr Thirkill **Seconded:** Cllr Andrew
All in favour
Resolved: That the declaration would be signed at a later date.
- 2021/006** **DISCLOSURES OF INTEREST**
(Members Code of Conduct)
To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Cllr Thackwray – item 10. Allotments
- 2021/007** **ADMISSION OF THE PUBLIC**
(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100a Ss2/Schedule 12A and Clayton Parish Council Standing Order No.67

None recorded.
- 2021/008** **PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT**
Proposed: Cllr Thirkill **Seconded:** Cllr Ilyas
All in favour

Resolved: That the presented minutes are signed at a later date by the Chairman as a true record of the meeting held on 19th November 2020

2021/009

CHAIRMAN'S REMARKS AND CORRESPONDENCE

The outgoing chairman updated the council as follows-

The Christmas Tree in the park and the lights around the village looked excellent as always. Thank you to Claire for the arrangements to make this happen.

The Festival of Lights competition was a fun competition that engaged many residents. This year, I think there were more lights on houses than I have seen in the village before. – If we repeat the competition, we might want to look at an alternative way for the public to nominate houses and help judge them to increase engagement.

The Library continues to operate a click-and-collect service. I have written to Bradford Council regarding changes to the hours (e.g. not opening on a Saturday afternoon) and requesting an extension to the hybrid library model for at least another year. Can I thank Helen for her work in the Library during this most unusual time.

The work of voluntary groups in the village has continued and they should be thanked, the hub on Thornaby Drive certainly needs a mention for the work they are continuing to do.

Hopefully, we will be able to meet again, in person, soon.

2021/010

TO RECEIVE WRITTEN APPLICATION TO CO-OPT A CANDIDATE TO THE OFFICE OF THE PARISH COUNCIL

Mr Paul Jowett submitted an application, to be co-opted to the parish council. The staffing committee had received his application and were recommending that his application be agreed.

Proposed: Cllr Ilyas

Seconded: Cllr Thirkill

All in favour.

Resolved: That Mr Paul Jowett be elected to the parish council. He would sign the declaration of office at a social distanced meeting with the clerk the following week.

2021/011

COMMITTEE REPORTS/WORKING GROUPS

A) Staffing

- Report from the Staffing Chairman

Nothing to report.

B) Planning

- Report from the Planning Chairman

Cllr Thirkill updated the council that the committee had received 4 applications with no objections. Barratts had submitted an application build more houses on the land adjacent to the current site. The committee had logged its objections alongside 225+ local resident objections.

C) Finance

- **Report from the Finance Chairman**

Cllr Andrew updated the council had met remotely to review the budget which would be discussed in the agenda this evening.

- **List of Invoices and Cheques**

Proposed: Cllr Andrew

Seconded: Cllr Pitts

All in favour

Resolved: That the list of invoices paid and due for payment be accepted.

- **Update signatories for signing cheques.**

Nominated: Cllr Findlay and Cllr Player

Proposed: Cllr Shutt

Seconded: Cllr Ilyas

All in favour

Resolved: That the list of invoices paid and due for payment be accepted.

- **Budget, Precept and Council Tax 2019/20**

Cllr Andrew presented the proposed budget, precept and council tax for 2021/22

Recommended: That the Budget, Precept and Council tax for 2021/22 as laid out in the budget document be set as follows:

Net expenditure: £ 87,740

Use of reserves: £15,000.

Precept: £72,740

Council tax based on band D: £30.02.

Proposed: Cllr Findlay

Seconded: Cllr Ilyas

All in favour

Resolved: That the budget, precept is approved as set out above.

- **Parish council insurance**

Members reviewed all quotes provided. It was agreed that Pen from Came and Company provided the best service for the council. The advisory service was invaluable.

Proposed: Cllr Thirkill

Seconded: Cllr Pitts

All in favour

Resolved: That Pen from Came and Company is agreed to provide the insurance until the next renewal date.

d) Events

- **Report from the Events Chairman**

Nothing to report.

2021/012

ALLOTMENTS

Members agreed that the formulation of a committee was a good idea which allow them to have more oversight and enable support to the staff. The committee would invite 1/2 plot holders to join. (s13 Local Government and Housing Act 1989). They also agreed to dissolve Glenholme Allotment Association.

Election to committee – Cllr Player, Cllr Ilyas and Cllr Shutt were nominated to the committee.

Proposed: Cllr Thirkill

Seconded: Cllr Andrew

Resolved: That Glenholme Allotment association would be dissolved, and a committee be set up.

2021/013

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

Parish Council Liaison Meeting – Nothing to report.

Glenholme Allotments Association – 7 on waiting list. 2 plots vacant and will be looking to fill them asap. Clerk to look at the spring/drain near plot 18.

2021/014

PUBLIC CONSULTATION AND QUESTION TIME

Friends of Victoria Park – Cllr Thirkill reported that there was a budget of £2000 to organise a street clean once Covid guidelines allowed.

Cllr Thackwray updated members that a grant was available – ABCD grant. She would circulate to members.

Grit bins – more bins had been deployed around the village. Costs to re fill were quite high so clerk to look into sourcing refills from other businesses.

2021/015

TO NOTIFY THE CLERK ON MATTERS FOR INCLUSION ON THE NEXT MEETING'S AGENDA

Nothing to add.

2021/016

DATES OF MEETINGS – 2021

18th March 2021 – venue tbc subject to government guidelines.

The meeting closed at 8.20pm