

I would like to remind all members of the parish council that they have a statutory requirement to attend meetings and must always send their apologies if they are unable to do so for whatever reason. It is possible for a member to lose his/her place on the council by failure to attend throughout a period of 6 consecutive months unless his/her absence is approved by the council. Just to remind members that we need a minimum of 3 councillors at the committee meetings, we have in our standing orders a rule permitting the substitution of any member for another providing 1 days' notice is made to the clerk. In previous years a committee report was submitted with all meeting papers and I would like to reinstate this and request that all committee chairmen submit a written report prior to each full parish council meeting giving our clerk the time to process them for distribution in good time for the meeting. A time and date will be given for submissions. This should save time at meetings but people in attendance will still be able to ask questions. As we all know, not much has been happening during the last 12 months and hopefully we are on the way to getting back to some kind of normality as long as we all still comply with the rules. At last our beloved village hall is thinking about being able to re-open again from April the 12th although not all groups will be able to meet at that time. Please continue to look on their website for further information. You'll be pleased to hear that's me done for now but I wonder if Cllr Vasey has any updates from before he stood down.

2021/024

TO RECEIVE WRITTEN APPLICATION TO CO-OPT A CANDIDATE TO THE OFFICE OF THE PARISH COUNCIL

Ms Ruthie Houldsworth had submitted an application, to be co-opted to the parish council. The staffing committee had received her application and were recommending that her application be agreed.

Proposed: Cllr Pitts

Seconded: Cllr Jowett

All in favour.

Resolved: That Ms Ruthie Houldsworth be elected to the parish council. She would sign the declaration of office at a social distanced meeting with the clerk the following week.

2021/025

GRANT AID

Ms Corrigan explained that the group had to pay their 'census' (subscription) to the organisation and the group would like help with this. They also had requested help to cover the rent for the Methodist church. Cllr Thirkill explained that organisations had been offered Covid relief support and as such 1st Clayton Guides should check that the Methodist church hadn't already received this grant. The council would be happy to hear the further grant request at another PC meeting. Members agreed that they would like to support the community group with the census payment.

Proposed: Cllr Pitts

Seconded: Cllr Gudgeon

All in favour

Resolved: That £1070.50 be awarded to 1st Clayton Guides to cover their 'census' fee.

2021/026

LITTER/GRAFFITI

The clerk had received a letter from a member of the public regarding the littering in the village. Cllr Thirkill had been organising litter picks throughout the village and all members expressed their thanks to her as it had made a great improvement. The volunteers that had given up their time had done a fantastic job. Low Lane was still a problem area. There are

roadworks due to start and Cllr Thirkill would again organise a litter pick to get on top of things. The clerk would write to the member of the public with an update.

2021/027

COMMITTEE REPORTS/WORKING GROUPS

A) Staffing

- Report from the Staffing Chairman

The items to report were being dealt with on separate agenda items.

- Annual salary review

Proposed: Cllr Shutt

Seconded: Cllr Thackwray

All in favour

Resolved: That following the appraisal of the clerk and asst clerk that they move on to the next pay scale as outlined in their contract

B) Planning

- Report from the Planning Chairman

Cllr Thirkill updated the council that the committee had met 3 times since the last meeting. They had made comments on the consultation for the village wide potential sites and lodged 4 objections to other applications. The WI had also installed a bench by Baldwin lane/Back lane which the committee all agreed was a great idea.

C) Finance

- **Report from the Finance Chairman**

Cllr Andrew updated the council that the committee hadn't met since the last meeting but continued with the due diligence on the approval of all payments.

- **List of Invoices and Cheques**

Proposed: Cllr Ilyas

Seconded: Cllr Pitts

All in favour

Resolved: That the list of invoices paid and due for payment be accepted.

D) Events

- **Report from the Events Chairman**

Nothing to report as the committee hadn't met. There were some activity on Facebook with residents seemingly interested in a 'end of lockdown' gathering. Cllr Thirkill reported that Bradford council would be unlikely to approve such an event at the moment.

E) Allotments

- Allocation policy
- Terms of reference

