

# CLAYTON PARISH COUNCIL

**TO: ALL MEMBERS OF CLAYTON PARISH COUNCIL**

**YOU ARE HEREBY SUMMONED** to attend a Meeting of Clayton Parish Council to be held at **Clayton Village Hall on Thursday 24<sup>th</sup> July 2014 at 7pm**, for the purpose of transacting the following business. Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

*C. Hepton*

Claire Hepton  
Clerk to Clayton Parish Council  
Date: 30<sup>th</sup> June 2014

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## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive and consider the acceptance and approval of Apologies for Absence notified by Members.

### 2. DISCLOSURES OF INTEREST

*(Members Code of Conduct)*

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

A Member must register with the Monitoring Officer any change to interests or new interests in Appendix A and B within 28 days of becoming aware of it.

A Member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a "sensitive interest".

A sensitive interest is one which, if disclosed on a public register, could lead the Member or a person connected with the Member to be subject to violence or intimidation.

### 3. ADMISSION OF THE PUBLIC

*(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)*

To determine if any of the tabled items to be discussed require to be held in closed session.

### 4. PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA

*(Papers previously circulated to Members)*

To receive the Minutes of Clayton Parish Council's meeting held on 8<sup>th</sup> May and 19<sup>th</sup> June 2014. The Chairman/Parish Clerk will detail any progress made on Matters Arising from the Minutes

**Recommended: That the presented Minutes are accepted as a correct record of Clayton Parish Council's meeting held on 8<sup>th</sup> May and 19<sup>th</sup> June 2014, and that they are signed by the Chairman.**

The clerk informed the council on the matters arising following the last council meeting:

- A letter has been received from Keith thanking the Parish Council for the voucher and for the council's support over the years working as RFO.
- A letter has been received from Clayton Cricket Club. The club wished to express their thanks to the council for the grant which was awarded at the AGM - minute no 2014/164. As yet the invoiced has not been submitted to the council for payment. Photos are enclosed showing the work done.
- 14 hanging baskets have been delivered to some of the local businesses within the village.

- Various training courses are now available from YLCA. All members have received the timetable with courses available through the daytime and evening. Minute no 2014/136

## **5. CHAIRMANS REMARKS AND CORRESPONDENCE**

The Chairman will outline other issues relating to activities undertaken since the last meeting and prior to the current meeting and notable correspondence received (a summary and copies of which wherever possible have been circulated to Members previously) for information, and, if deemed appropriate, for consideration and resolution by the Council.

## **6. ELECTION OF WORKING GROUPS - ALLOTMENTS**

At the last meeting on 8<sup>th</sup> May it was decided that the 3<sup>rd</sup> member of this working group would be elected at this meeting - minute no 2014/151. The council are therefore asked to elect a third member to this working group.

## **7. GLENHOLME ALLOTMENT ASSOCIATION**

a) The council has received the resignation of the chairman Andrew Cunningham. The council is therefore asked to look at a new appointment.

b) To discuss the situation with allotment number 10A half - Phillip Wells.

## **8. CLAYTON LIBRARY.**

To propose a plan for updating the exterior of the library.

## **9. TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICER OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY.**

To decide by co-option to fill the two vacancies we have on the Parish Council.

We have received one application for these posts. Mr James Vasey (Details of which have been previously circulated prior to the meeting).

## **10. APPLICATIONS FOR GRANT AID.**

10.1 Members are asked to consider the following applications for grant aid from organisations based in the Parish subject to the provisions of the policy for administering grants in the current financial year and, if deemed appropriate, to determine the amount of financial assistance to be contributed.

### **Julie Littlewood**

Request has been from the above person for a grant of £490. To consider the application to help contribute towards the cost of holding a "Build and Play" Lego session. Full details are attached.

### **Jonathan Creswdon on behalf of Neighbourhood Ventures**

A request has been from the above person for a grant of £275. To consider the application to run a training programme to raise the awareness of community rights under the Localism Act. Full details are attached.

### **Shazed Parvez on behalf of United Sports**

A request has been from the above person for a grant of £490. To consider the application for football coaching for primary school children. Full details are attached.

### **Clayton Community Association**

A request has been made from the above organisation for a grant for £3017. To consider the application to fund the Fire Safety and risk assessment works and refurbishments. Full details are attached.

### **Clayton Umbrella Partnership**

A request has been made from the above organisation for a grant for £272.93 for supporting Clayton Fun Day on 5<sup>th</sup> July. This request is made retrospectively as the council agreed to this in principal at the EM on the 19<sup>th</sup> June. Minute no 2014/179. The council are asked to review and approve the new

grant amount of £272.93 (£200 was previously agreed)

### **Clayton Gospel Hall**

A request has been made from the above organisation for a grant with no specific amount requested. They require assistance covering the cost of treating dry rot in three of our foundations. Full details are attached.

## **11. PUBLIC CONSULTATION AND QUESTION TIME**

To receive questions/comments from the Public on:

any matter which is tabled for discussion on the Agenda;

any other matter of public interest which is within the responsibilities of the Parish Council;

And to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

## **12. FINANCE**

### **a) Invoices paid and due for payment.**

*Details to be circulated to Members at the Meeting.*

**Recommended:** That the list of invoices and cheques paid and due for payment be approved and signed by the Chairman

## **13. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from Representatives to the following Outside Bodies, if applicable:

Police Liaison updates	Cllr Hepton
Parish Council Liaison Meeting update	Cllr Pitts
Clayton Urban Partnership update	Cllr Thirkill
Glenholme Allotments Association	

## **14. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**

## **15. DATE OF NEXT MEETING**

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 18<sup>th</sup> September at 7pm.