

CLAYTON PARISH COUNCIL

TO: ALL MEMBERS OF CLAYTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Meeting of Clayton Parish Council to be held at **Clayton Village Hall** on **19th November 2015** at **7pm**, for the purpose of transacting the following business. Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

C. Hepton

Claire Hepton
Clerk to Clayton Parish Council
Date: 1st November 2015

Tel: 0781 2584 615
E-mail: clerk@clayton-pc.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and consider the acceptance and approval of Apologies for Absence notified by Members.

2. DISCLOSURES OF INTEREST (Members Code of Conduct)

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012. A Member must register with the Monitoring Officer any change to interests or new interests in Appendix A and B within 28 days of becoming aware of it.

A Member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a "sensitive interest".

A sensitive interest is one which, if disclosed on a public register, could lead the Member or a person connected with the Member to be subject to violence or intimidation.

3. ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)

To determine if any of the tabled items to be discussed require to be held in closed session.

4. PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA

(Papers previously circulated to Members)

To receive the Minutes of Clayton Parish Council's meeting held on 17th September 2015. The Chairman/Parish Clerk will detail any progress made on Matters Arising from the Minutes

Recommended: That the presented Minutes are accepted as a correct record of Clayton Parish Council's meeting held on 17th September 2015, and that they are signed by the Chairman.

The clerk informed the council on the matters arising following the last council meeting:

- Training. Following on from minute number 2015/283 – new councillor course. None of the newly elected councillors have yet to enrol on said course. Cllrs should contact the clerk to book a place.
- CECAG – Minute no 2015/302. Still waiting for confirmation that the other funding has been secured for the purchase of the printer.
- A letter of thanks has been received from Mandy Nunn of behalf of the toddler group for the grant which the council awarded at last month's meeting. Minute no 2015/329

5. CHAIRMAN'S & VICE CHAIRMAN'S REMARKS AND CORRESPONDENCE

The Chairman will outline other issues relating to activities undertaken since the last meeting and prior to the current meeting and notable correspondence received (a summary and copies of which wherever possible have been circulated to Members previously) for information, and, if deemed appropriate, for consideration and resolution by the Council.

6. NEW DEAL

The Council will be aware of the ongoing discussions around the 'New Deal' and what it will mean for Bradford Met, Parishes and local residents. Cllr Arshad Hussain, Ian Day and Dave Horsman will be presenting to the council to give some insight into this and the further developments.

7. BUSINESS PLAN/LOCAL COUNCIL AWARD SCHEME

Cllr Kaushal-Bolland will present information on this item for discussion and consideration for the council.

8. FINANCE

a) Invoices paid and due for payment.

Details to be circulated to Members at the Meeting.

Recommended: That the list of invoices and cheques paid and due for payment be approved and signed by the Chairman

9. PUBLIC CONSULTATION AND QUESTION TIME

To receive questions/comments from the Public on:
any matter which is tabled for discussion on the Agenda;
any other matter of public interest which is within the responsibilities of the Parish Council;
And to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

10. SIGNAGE FOR THE VILLAGE HALL

The council are asked to discuss the plan for the signage for outside the Village Hall. Cllrs Kaushal-Bolland and Vasey will update the council following on from a meeting with the committee members from the Village Hall.

11. CHRISTMAS TREE

The council is asked to finalise the cost/plans for the Christmas tree. Two contractors quoted but since the September meeting LDR Electrical pulled out of the tender. Full costings and details are provided for the council to review.

12. GRIT BINS

Following on from minute number 2015/280. Cllr Thirkill would like the council to agree to the location of the grit bins and confirm the number which the council will purchase. Bradford Met have agreed to fill the bins. The cost per bin will be approx. £80-130/bin. Snow teams would have to be set up and Bfd Met would provide full training. Possible plan would be to target a few streets as a trail though if people in other parts of the village were interested this could be rolled out subject to a snow team being set up.

13. APPLAUSE THEATRE SCHOOL

The council will recall minute no 2015/302. They are asking for an extension to the conditions previously set out. Full details are attached.

14. APPLICATIONS FOR GRANT AID.

Members are asked to consider the following applications for grant aid from organisations based in the Parish subject to the provisions of the policy for administering grants in the current financial year and, if deemed appropriate, to determine the amount of financial assistance to be contributed.

ALISON STORK ON BEHALF OF CLAYTON HORTICULTURAL SOCIETY

A request has been made from above group for a grant of £400 to fund the annual show. Full details are attached.

NICOLE STOTT ON BEHALF OF TOLLER YOUTH CAFÉ

A request has been made from the above group for a grant of £680. As the village hall requires rent to continue functioning they are looking to the council to help support the deficit of £680. Full details attached.

15. ELECTION TO PLANNING COMMITTEE

The planning committee at times does not have enough members to be quorate to hold a meeting. The council are asked to elect another member to ensure further planning meeting continuity.

16. BUSINESS CARDS

Cllr Parvez requested that this item be put on the agenda. He would like the council to discuss all councillors having business cards produced.

17. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from Representatives to the following Outside Bodies, if applicable:

Parish Council Liaison Meeting update
Glenholme Allotments Association

Cllr Kaushal-Bolland
Cllr Cunningham

18. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

19. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 21st January 2015 at 7pm.