

CLAYTON PARISH COUNCIL

TO: ALL MEMBERS OF CLAYTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Meeting of Clayton Parish Council to be held at **Clayton Village Hall** on **17th September 2015** at **7pm**, for the purpose of transacting the following business. Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

C. Hepton

Claire Hepton
Clerk to Clayton Parish Council
Date: 9th September 2015

Tel: 0781 2584 615
E-mail: clerk@clayton-pc.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and consider the acceptance and approval of Apologies for Absence notified by Members.

2. DISCLOSURES OF INTEREST (Members Code of Conduct)

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012. A Member must register with the Monitoring Officer any change to interests or new interests in Appendix A and B within 28 days of becoming aware of it.

A Member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a "sensitive interest".

A sensitive interest is one which, if disclosed on a public register, could lead the Member or a person connected with the Member to be subject to violence or intimidation.

3. ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A and Clayton Parish Council Standing Order No.67)

To determine if any of the tabled items to be discussed require to be held in closed session.

4. PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA

(Papers previously circulated to Members)

To receive the Minutes of Clayton Parish Council's meeting held on 27th July 2015. The Chairman/Parish Clerk will detail any progress made on Matters Arising from the Minutes

Recommended: That the presented Minutes are accepted as a correct record of Clayton Parish Council's meeting held on 27th July 2015, and that they are signed by the Chairman.

The clerk informed the council on the matters arising following the last council meeting:

- Clayton in Bloom – A great afternoon of music from Clayton Community Choir, awards ceremony and a wonderful afternoon cream tea was served. The event was really well received and attended.
- Cecag/Applause Theatre School – Following grant approval minute no 2015/302 the clerk is still waiting for confirmation that other funding has been secured. On receipt of this the clerk will release the cheque.
- Clayton Cricket Club - Following grant approval minute no 2015/302 the clerk has now received confirmation that the other funding has been secured. The grant cheque has now been released.

5. TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICER OF PARISH COUNCILLOR AND TO CO-OPT A CANDIDATE TO FILL THE EXISTING VACANCY/VACANCIES

To decide by co-option to fill the three vacancies we have on the Parish Council.

We have received one application from Mr Nigel Saunders (Details of which have been previously circulated prior to the meeting).

6. CHAIRMANS REMARKS AND CORRESPONDENCE

The Chairman will outline other issues relating to activities undertaken since the last meeting and prior to the current meeting and notable correspondence received (a summary and copies of which wherever possible have been circulated to Members previously) for information, and, if deemed appropriate, for consideration and resolution by the Council.

7. FINANCE

a) Invoices paid and due for payment.

Details to be circulated to Members at the Meeting.

Recommended: That the list of invoices and cheques paid and due for payment be approved and signed by the Chairman

b) Monitoring Statement.

Details to be circulated at the meeting.

8. PUBLIC CONSULTATION AND QUESTION TIME

To receive questions/comments from the Public on:
any matter which is tabled for discussion on the Agenda;
any other matter of public interest which is within the responsibilities of the Parish Council;
And to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

9. SIGNAGE FOR THE VILLAGE HALL

The council are asked to discuss the plan for the signage for outside the Village Hall.

10. CHRISTMAS LIGHTS

The council is asked to consider the quote/s for the Christmas Lights.

11. CHRISTMAS TREE

The council is asked to review the cost/plans for the Christmas tree.

12. NEIGHBOURHOOD PLANNING

The council is asked to discuss the potential application for designating Clayton a neighbourhood area.

13. DEATH OF GEOFFREY BRINDLE

The council are asked to consider if a letter of condolence should be sent. It has also been suggested by a member of the public that the council consider a small donation to a fund set up in his memory.

14. APPLICATIONS FOR GRANT AID.

Members are asked to consider the following applications for grant aid from organisations based in the Parish subject to the provisions of the policy for administering grants in the current financial year and, if deemed appropriate, to determine the amount of financial assistance to be contributed.

MANDY NUNN ON BEHALF OF CLAYTON METHODIST CHURCH AND PARENT & TODDLER GROUP

A request has been made from above group for a grant of £247.92 to buy extra tables and chairs. Full details are attached.

CLAYTON DICKENSIAN MARKET

A request has been made on behalf of the above organisation for a grant of £1200. This would be for funding towards this year's market. Full details are attached.

15. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from Representatives to the following Outside Bodies, if applicable:

Parish Council Liaison Meeting update
Police Liaison updates
Glenholme Allotments Association

Cllr Pitts
Cllr Cunningham

16. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

17. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 19th November at 7pm.