

CLAYTON PARISH COUNCIL

TO: ALL MEMBERS OF CLAYTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Meeting of Clayton Parish Council to be held at **Clayton Village Hall** on **17th March 2016** at **7pm**, for the purpose of transacting the following business. Members of the Press and Public are invited to attend and may address the Council when tabled at the invitation of the Chairman.

C. Hepton

Claire Hepton
Clerk to Clayton Parish Council
Date: 10th March 2016

Tel: 0781 2584 615
E-mail: clerk@clayton-pc.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and consider the acceptance and approval of Apologies for Absence notified by Members.

2. DISCLOSURES OF INTEREST (Members Code of Conduct)

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012. A Member must register with the Monitoring Officer any change to interests or new interests in Appendix A and B within 28 days of becoming aware of it.

A Member need only declare the existence but not the details of any interest which the Monitoring Officer agrees is a "sensitive interest".

A sensitive interest is one which, if disclosed on a public register, could lead the Member or a person connected with the Member to be subject to violence or intimidation.

3. ADMISSION OF THE PUBLIC

*(Public Bodies (Admission to Meetings) Act 1960,
Clayton Parish Council Standing Order No.67)*

To determine if any of the tabled items to be discussed require to be held in closed session.

4. PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT, FOR INFORMATION ONLY, ON MATTERS ARISING FROM THE MINUTES WHICH ARE NOT INCLUDED ON THE AGENDA

(Papers previously circulated to Members)

To receive the Minutes of Clayton Parish Council's meeting held on 21st January 2016. The Chairman/Parish Clerk will detail any progress made on Matters Arising from the Minutes

Recommended: That the presented Minutes are accepted as a correct record of Clayton Parish Council's meeting held on 21st January 2016, and that they are signed by the Chairman.

The clerk informed the council on the matters arising following the last council meeting:

- Correspondence has been received from Ilkley Parish Council re: Christmas tree for next winter. They may well look to try secure a wider deal with a tree supplier for those parishes interested. I have been in touch with her and will report back nearer the time/when I have more information to share.

5. CHAIRMAN'S & VICE CHAIRMAN'S REMARKS AND CORRESPONDENCE

The Chairman will outline other issues relating to activities undertaken since the last meeting and prior to the current meeting and notable correspondence received (a summary and copies of which wherever possible have been circulated to Members previously) for information, and, if deemed appropriate, for consideration and resolution by the Council.

6. CHRISTMAS LIGHTS

The council will recall that via the clerk LDR had reported some extra work that was required to bring the light fittings up to standard. The extra cost for this you will see on the attached invoice.

7. FINANCE

a) Invoices paid and due for payment.

Details to be circulated to Members at the Meeting.

Recommended: That the list of invoices and cheques paid and due for payment be approved and signed by the Chairman

8. SUB COMMITTEES

a) Elect another member to the staffing committee.

A minimum of 3 council members should be elected to the committee.

b) Planning committee

Terms of reference circulated at the meeting.

9. GRANT AID

a) Updates

Applause – minute no 2015/302. An update is attached of where said group is in securing the remaining funding.

CECAG – minute no 2015/302. Cllr Thirkill to provide an update

Baptist church – minute no 2016/377. Cheque has been released after receipt of invoices.

b) Application

Members are asked to consider the following applications for grant aid from organisations based in the Parish subject to the provisions of the policy for administering grants in the current financial year and, if deemed appropriate, to determine the amount of financial assistance to be contributed.

Helen Simpson on behalf of the Great Northern Railway Trail Volunteers

A grant application has been received from the above person for a contribution of £200 towards the cost of installing information boards for the Great Northern Railway trail. Full details are attached.

10. STANDARDS COMMITTEE LOCAL COUNCIL REPRESENTATIVES - NOMINATIONS REQUEST

Full details are attached. Council are asked if anyone would be interested in putting themselves forward for nomination to represent local parish councils. They are looking for 2 to represent all local councils. Should there be more nominations received then a vote will be taken at the next local liaison meeting on 23rd March.

11. PLANNING PETITION

Full details have been previously circulated and are attached. Councillors are entitled to vote as an individual. The council is asked whether to sign as a corporate body.

12. PLANTING ON ROUNDABOUT

It has been suggested that a plaque/sign be installed at the roundabout highlighting the council's initiative to keep this on following Bradford Mets cut backs. Council are asked to consider this.

13. QUEEN'S 90TH BIRTHDAY CELEBRATIONS

The council are asked to give some thoughts and proposal on how to if at all mark this occasion.

14. CLAYTON PARSH COUNCIL SIGN – VILLAGE HALL

Cllr Kaushal-Bolland will update the council on the situation with the sign.

15. PUBLIC CONSULTATION AND QUESTION TIME

To receive questions/comments from the Public on:

any matter which is tabled for discussion on the Agenda;

any other matter of public interest which is within the responsibilities of the Parish Council;
And to receive suggestions of items for inclusion on the Agenda of the next Parish Council meeting from the Public and also from Members of the Parish Council.

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from Representatives to the following Outside Bodies, if applicable:

Parish Council Liaison Meeting update
Glenholme Allotments Association

Cllr Pitts
Cllr Cunningham

17. TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.

18. DATE OF NEXT MEETING

To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 19th May 2016 at 7pm. ***This will be the Annual Meeting of the Parish Council and the Parish meeting will commence prior to that at 6pm.***