CLAYTON PARISH COUNCIL
FINANCE COMMITTEE
MEETING HELD AT CLAYTON LIBRARY – 8th April 2019 at 6.30PM

Minutes – Draft

2019/010 **PRESENT**
Councillors; Andrew (chair), Pitts, Shutt

2019/011 **IN ATTENDANCE**
Claire Hepton, Clerk
Helen Rankin – asst clerk

2019/012 **APOLOGIES FOR ABSENCE**
None received

2019/013 **DISCLOSURES OF INTEREST**
None

2019/014 **ADMISSION OF THE PUBLIC**

None of the tabled items to be discussed were required to be held in closed sessions.

2019/015 **PREVIOUS MINUTES AND MATTERS ARRISING**

Previous minutes were reviewed and found to be present and correct.
Minutes from 7th February 2019 were approved and signed as a true record of the meeting
Proposed: Cllr Pitts **Seconded:** Cllr Shutt
All in favour

2019/016 **REVIEW OF FINANCIAL PROCESSES RELATING TO 3RD QUARTER**

The clerk took the members through the accounts. Random checks were made against payments and invoices. All processes were checked and found to be in working order
Proposed: Cllr Andrew **Seconded:** Cllr Shutt
All in favour

2019/017 **PUBLIC CONSULTATION AND QUESTION TIME**
None received.

2019/018 **DATE OF NEXT MEETING**

The next meeting will be held on 7th May in the library office time to be confirmed

There being no further business the meeting closed at 6.00pm