CLAYTON PARISH COUNCIL FINANCE COMMITTEE MEETING HELD AT CLAYTON VILLAGE HALL – 2nd December 2019 at 6.30PM

Minutes

2019/054 **PRESENT**

Councillors; Andrew (chair), Pitts, Vasey, Jowett, Shutt, Ilyas & Thackwray

2019/055 IN ATTENDANCE

Claire Hepton, Clerk Helen Rankin – asst clerk

3 councillors not serving on the committee

1 member of the public

Derek Lawrence & Wendy Ley from West Family Hub.

2019/056 **APOLOGIES FOR ABSENCE**

None received

2019/057 **DISCLOSURES OF INTEREST**

None received.

2019/058 **ADMISSION OF THE PUBLIC**

2019/060 – detailed specifics of the families would always remain confidential due to the sensitive nature of this item

2019/059 **PREVIOUS MINUTES AND MATTERS ARRISING**

Previous minutes were reviewed and found to be present and correct.

Minutes from 7th October were approved and signed as a true record of the meeting

Proposed: Cllr Andrew **Seconded:** Cllr Vasey

All in favour

2019/060 **EARLY INTERVENTION GRANT**

Derek & Wendy provided an update on the grant. To date £1100 of the original £2000. There was an internal procedural issue with the release of future spends. The cash amount allowed on site was restricted and operated like a petty cash system. This meant that the team were unable to always access the funds until receipts had been submitted. This had been escalated internally however, Cllr Thirkill would try to expedite this further. What was clear was that the grant that had been spent so far had indeed been invaluable to those families that had been helped. Members would discuss the release of the remainder of the award in due course.

2019/061 PRE-PLANNING MEETING FOR THE BUDGET 2020/21

The clerk ran through the latest code centre spend and forecast to year end. She also asked the committee if there are any additional costs that need to be included in the budget proposals for discussion at the next meeting. The chair requested that the clerk provide a budget, based on a confirmation of what applied last year, in order to provide a proposal for the precept, with a view to discussing matters at the next Finance meeting, in December.

It was agreed that planning for the future of Clayton library, should be considered and a suggestion was made that the clerk set aside a nominal amount annually, to cover any future repairs to the play park area in the Village.

19th December - Budget meeting 2020/21

2019/062 **PUBLIC CONSULTATION AND QUESTION TIME**

None received.

2019/063 **DATE OF NEXT MEETING**

The next meeting will be in the village hall on 19th December 2019

There being no further business the meeting closed at 7.25pm