

**CLAYTON PARISH COUNCIL
FINANCE COMMITTEE
MEETING HELD AT CLAYTON VILLAGE HALL– 19th December 2019 at 6.30PM**

Draft Minutes

- 2019/041 **PRESENT**
Councillors; Andrew (chair), Cllrs Pitts, Vasey, Iliaz, Shutt, Thirkill, Jowett & Player
- 2019/042 **IN ATTENDANCE**
Claire Hepton, Clerk
Helen Rankin – asst clerk & 1 member of the public
- 2019/043 **APOLOGIES FOR ABSENCE**
Cllr Thackwray– apologies approved
- 2019/044 **DISCLOSURES OF INTEREST**
None
- 2019/045 **ADMISSION OF THE PUBLIC**
None
- 2019/046 **PREVIOUS MINUTES AND MATTERS ARISING**
Previous minutes from 2/12/19 were reviewed and found to be present and correct.
Proposed: Cllr Andrew **Seconded:** Cllr Iliaz
All in favour
- 2019/047 **REVIEW OF FINANCIAL PROCESSES RELATING TO THE SECOND QUARTER**
- The RFO took the members through the provisional budget for the next financial year and advised of the removal of the council tax support grant. The budget incorporated an allowance for the replacement of computer equipment and a contingency plan for the Library. A discussion took place regarding the early intervention grant, whose remaining budget is to be allocated before the end of the financial year. A proposal was made that the intervention grant should be put back into the grants section of the budget.
- Proposed:** Cllr Andrew **Seconded:** Cllr Iliaz
Cllr Vasey abstained
- A proposal was made to set an amount of £500 for the Events committee budget, so that Events can cover the cost of arranging any events that occur in the future.
- Proposed:** Cllr Andrew **Seconded:** Cllr Iliaz
All in favour
- A proposal from the committee to take to full council on 16th January, that the precept would be set as follows:
- Precept £73,105
Council tax band D £29.94**
- Proposed:** Cllr Andrew **Seconded:** Cllr Pitts
- 2019/052 **PUBLIC CONSULTATION AND QUESTION TIME**
None received.
- 2019/053 **DATE OF NEXT MEETING**

The next meeting will be in the library office on 9th January 2020

There being no further business the meeting closed at 7.23pm