

CLAYTON PARISH COUNCIL - EVENTS COMMITTEE

MEETING HELD AT CLAYTON LIBRARY – 5<sup>th</sup> February 2018 7.00PM

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Minutes - DRAFT

2018/466

**PRESENT**

Councillors: Vasey (Acting chair), Hepton, Thirkill, Pitts, Gudgeon & Pearson.

2018/467

**IN ATTENDANCE**

Claire Hepton, Clerk  
Helen Rankin, Asst clerk  
1 member of the public

2018/468

**APOLOGIES FOR ABSENCE**

Cllr Cunningham were received and approved

2018/469

**DISCLOSURES OF INTEREST**

None

2018/470

**ADMISSION OF THE PUBLIC**

None.

2018/471

**PREVIOUS MINUTES AND MATTERS ARISING**

Minutes from the Events Committee from 8<sup>th</sup> January 2018 were approved and signed as a true record of the meeting. Cllr Pearson signed in the absence of Cllr Cunningham.

Proposed: Cllr Thirkill

Seconded: Cllr Gudgeon

All in favour

2018/472

**EVENTS PLAN 2018/19**

Members thought that all events needed to be more well publicised.

Current ideas up for further consideration and planning: -

Garden competition would be changed to hanging basket/window box.

Short story competition – Helen Rankin to look further into this.

Grow a Sunflower/pumpkin for primary school children. Cllr Thirkill and the clerk to speak with the schools to gauge their interest.

Carols around the tree – ensure we have the PA system, song sheets and better lighting.

Daffodils – members when passing are asked to note the number in situ as there are reports of damage to some which will prevent re-growth. Possibly plant up November time.

2018/473

**INCLUSION OF ALL COUNCIL MEMBERS**

The committee suggested that a task list be drawn up for each event and these be sent to all so that names could be put against specific job roles. It wouldn't therefore be left to a certain few each time. Office 365 would prove a handy tool for scheduling jobs.

2018/474

**PUBLIC CONSULTATION AND QUESTION TIME/ITEMS FOR NEXT AGENDA**

Library volunteers thank you luncheon.

Look at budget for this year's events – appropriate expenses for full council to then review and approve

Hanging basket plan

2018/475

**DATE OF NEXT MEETING**

The next is on Monday 5<sup>th</sup> March 2018 at the library.

There being no further business the meeting closed at 8.10pm