**CLAYTON PARISH COUNCIL**
**EVENTS COMMITTEE**

**MEETING HELD AT CLAYTON VILLAGE HALL – 5th October 2016 7.00PM**

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2016/344 **PRESENT**
Councillors: Thirkill (Chair), Pitts, Hepton.

2016/345 **IN ATTENDANCE**
Claire Hepton, Clerk
1 councilor not on the committee

2016/346 **APOLOGIES FOR ABSENCE**
Cllr Gudgeon – apologies approved

2016/347 **DISCLOSURES OF INTEREST**
None

2016/348 **ADMISSION OF THE PUBLIC**
(Clayton Parish Council Standing Order No 67)

None of the tabled items to be discussed were required to be held in closed sessions.

2016/349 **PREVIOUS MINUTES AND MATTERS ARISING**
Minutes from the Events Committee from 3rd October were approved and signed as a true record of the meeting.

Proposed: Cllr Thirkill Seconded: Cllr Hepton
All in favour

Cllr Thirkill remarked that the turnout for the refreshments at the village hall following the Remembrance service was quite poor.
Cllr Pitts passed on her thanks to the clerk for all the hard work that went in to organising the Christmas tree and lights.

2016/350 **PUBLIC CONSULTATION AND QUESTION TIME**
No questions/comments were received from the members of the public on any matter which was tabled for discussion on the Agenda.
It was suggested that at the full meeting of the Parish Council on 19th January an agenda item be added to ask for ideas for a summer event.

2016/351 **EVENTS PLAN 2016/17**
Carols around the Tree – Saturday 17th Dec 5.30pm. Clerk to purchase refreshments and liaise with Rowan Russell from Clayton Community Choir.
Equipment approved at the last meeting – minute no 2016/332 & 333. Lights have been purchase. Once the storage area is fitted out and secured the marquee and gazebo will be bought. Clerk to purchase a labelling machine.
Public meeting Clayton Library – Clerk to liaise with Eileen from the village hall to provide refreshments for the evening.

2016/352 **DATE OF NEXT MEETING**
To agree the date of the next meeting

**There being no further business the meeting closed at 7.00pm**