CLAYTON PARISH COUNCIL
EVENTS COMMITTEE

MEETING HELD AT CLAYTON VILLAGE HALL – 31st October 2016 7.00PM

2016/335 **PRESENT**
Councillors: Thirkill (Chair), Pitts, Hepton and Gudgeon

2016/336 **IN ATTENDANCE**
Claire Hepton, Clerk

2016/337 **APOLOGIES FOR ABSENCE**
None received.

2016/338 **DISCLOSURES OF INTEREST**
None

2016/339 **ADMISSION OF THE PUBLIC**
(Clayton Parish Council Standing Order No 67)

None of the tabled items to be discussed were required to be held in closed sessions.

2016/340 **PREVIOUS MINUTES AND MATTERS ARISING**
Minutes from the Events Committee from 3rd October were approved and signed as a true record of the meeting.

Proposed: Cllr Gudgeon Seconded: Cllr Hepton
All in favour
Cllr Gudgeon signed the minutes as the Chair was absent from the previous meeting

2016/341 **PUBLIC CONSULTATION AND QUESTION TIME**
No questions/comments were received from the members of the public on any matter which was tabled for discussion on the Agenda.

2016/342 **EVENTS PLAN 2016/17**
Remembrance Sunday -Sunday 13th November. It was agreed to provide refreshments following the service. Also the donation for the wreath was budgeted for £70.
Proposed: Cllr Thirkill Seconded: Cllr Gudgeon
All in favour
Resolved: That a cheque for £70 be sent to the Poppy Appeal and that refreshements be served in the Village Hall after the service. Cllr Pitts and Thirkill to co-ordinate.

Carols around the Christmas Tree – Saturday 17th December.
Council agreed to start at 5.30pm. Clerk to purchase mulled wine, mince pies and biscuits for after the carols.

Equipment approved at the last meeting – minute no 2016/332 & 333. Items to be purchased once the storage area is fitted out and secured was approved. Clerk to purchase a labelling machine.
Proposed: Cllr Gudgeon Seconded: Cllr Pitts
All in favour
Resolved: That £40 be set aside for the purchasing of the labelling machine and consumables to go with it.

2016/343 **DATE OF NEXT MEETING**
The next meeting is on Monday 5th December 2016 at 7.00pm

There being no further business the meeting closed at 7.35pm