CLAYTON PARISH COUNCIL - EVENTS COMMITTEE

MEETING HELD AT CLAYTON LIBRARY – 27th November 2017 7.00PM

Minutes - draft

2017/446 **PRESENT**

Councillors: Gudgeon (Acting chair), Hepton, Pitts & Pearson.

2017/447 **IN ATTENDANCE**

Claire Hepton, Clerk
Helen Rankin, Asst clerk

2017/448 **APOLOGIES FOR ABSENCE**

Cllr Cunningham and Thirkill were received.

2017/449 **DISCLOSURES OF INTEREST**

None

2017/450 **ADMISSION OF THE PUBLIC**

None.

2017/451 **PREVIOUS MINUTES AND MATTERS ARISING**

Minutes from the Events Committee from 6th November2017 were approved and signed as a true record of the meeting.
Proposed: Cllr Pearson Seconded: Cllr Pitts
All in favour

- Clerk to write a letter of thanks to the WI for serving the refreshments.
- Christmas lights 2017/433 – 6 will be repaired rather than replaced due to the type of fitting/bracket.

2017/452 **EVENTS PLAN 2017**

Dickensian Market

Santa's grotto – Cllr Gudgeon reported that all was in hand. Any offers to help either set up on Friday, on the day or the Sunday following the event would be very welcomed. An email to be circulated to those councillors not on the events committee. Disappointing to hear that none of the youth council members were helping decorate the grotto. This was now being picked up by the youth workers. Andy Waterman would carry out a risk assessment of the grotto. Clerk to purchase a balloon pump.

Carols around the tree

This event is confirmed 16/12/17 at 5.30pm and the community choir have been booked. Refreshments of hot chocolate with marshmallows and mulled wine will be served. Cllr Hepton has charged the lights. Clerk Cllr Pitts will purchase refreshments and arrange to have printed song sheets. Posters have been displayed around the village.

2017/453 **PUBLIC CONSULTATION AND QUESTION TIME**

None.

2017/454 **DATE OF NEXT MEETING**

The next is to be held on 8th January 2018 in the library.

There being no further business the meeting closed at 7.45pm