

# CLAYTON PARISH COUNCIL

Extraordinary Meeting held at The Village Hall, Clayton  
Tuesday 1<sup>st</sup> December 2015 – 6.15pm

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## MINUTES - draft

- 2015/354**      **PRESENT**  
Councillors: J Pitts (Chairman) C Kaushal- Bolland (Vice chair), R Spencer, I. Hepton, A Cunningham, J. Vasey, C. Thirkill, V. Hillyard, N. Saunders, R.Hilton
- 2015/355**      **IN ATTENDANCE**  
C. Hepton, Parish Clerk
- 2015/356**      **APOLOGIES FOR ABSENCE**  
Cllr Parvez – apologies approved.
- 2015/357**      **DISCLOSURE OF INTEREST (Members Code of Conduct)**  
*To receive disclosures of interest from Members on matters to be considered at the meeting as detailed in the Clayton Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.*  
  
None
- 2015/358**      **ADMISSION OF THE PUBLIC**  
(Public Bodies (Admissions to meetings) Act 1960, Local Government Act 1972 s100/100a Schedule 12a and Clayton Parish Council Standing Order No. 67)  
  
None
- 2015/359**      **PREVIOUS MINUTES & PROGRESS REPORTS**  
**Proposed:** Cllr Spencer                                      **Seconded:** Cllr Hepton  
All in favour  
  
**Resolved:** That the Minutes be signed by the Chairman as a true and accurate record of the meeting held on 1<sup>st</sup> December 2015.
- 2015/360**      **CHRISTMAS CAROLS & SONGS AROUND THE CHRISTMAS TREE**  
Council approved the budget of £120. Refreshments would be served in the Village Hall following the music. The event would start at 7pm  
**Proposed:** Cllr Kaushal-Bolland                                      **Seconded:** Cllr Hepton  
All in favour  
**Resolved:** That up to £120 be allocated to buy refreshments and print poster. Clerk to arrange.
- 2015/361**      **BUSINESS PLAN/LOCAL COUNCIL AWARD SCHEME**  
Cllr Kaushal-Bolland updated the council after the previous circulation of information. The council should have a more formalised business plan to help plan for the future, especially given changes to Bradford Council's reduction in services. Some work needs to be done around getting policies renewed and updated. A working group would be set up to help formalise this. Cllr Pitts, Kaushal-Bolland, Saunders and Vasey put themselves forward. £200 would be ring fenced at this stage to register the council's plan.  
**Proposed:** Cllr Vasey    **Seconded:** Cllr Saunders  
All in favour  
**Resolved:** That £200 be allocated and work would start to proceed further with this.
- 2015/362**      **PUBLIC CONSULTATION AND QUESTION TIME**  
No Questions
- 2015/363**      **TO NOTIFY THE CLERK OF MATTERS FOR INCLUSION ON THE AGENDA OF THE NEXT MEETING.**
- 2015/364**      **DATE OF NEXT MEETING**  
To confirm the date and time of the next meeting of Clayton Parish Council due to be held at Clayton Village Hall on 21<sup>st</sup> January 2016 at 7pm.

Meeting closed at 6.45pm