

CLAYTON PARISH COUNCIL

MEETING AT THE CLAYTON VILLAGE HALL, CLAYTON.

THURSDAY 18th July 2019 – 7.00PM

MINUTES

2019/181

PRESENT

Councillors: J Vasey, (Chairman), J Andrew, J Pitts, G Shutt
C Thirkill, P J Green, G Shutt & F Ilyas.

2019/182

IN ATTENDANCE

C. Hepton, Clerk
14 members of the public

2019/183

APOLOGIES FOR ABSENCE

H. Rankin, Asst clerk – apologies approved

2019/184

ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100a
Ss2/Schedule 12A and Clayton Parish Council Standing Order No.67

None recorded

2019/185

DISCLOSURES OF INTEREST

(Members Code of Conduct)

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Item 6a– grant aid. Cllr Thirkill

Item 6b - grant aid. Cllr Pitts and Thirkill

2019/186

PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT

Proposed: Cllr Thirkill

Seconded: Cllr Green

All in favour

Resolved: That the presented minutes are signed by the Chairman as a true record of the meeting held on 16th May 2019.

2019/187

TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND TO CO-OPT CANDIDATES TO FILL THE EXISTING VACANCIES.

Applications from 3 candidates had been received and reviewed at a staffing committee meeting on 1st July (minute no 2019/018). From that it was agreed that all 3 candidates should be recommended for co-option. Mr Paul Jowett, Ms Ruth Player and Mrs Joyce Thackwray were invited to speak to full council. All members agreed with the staffing committee's recommendation.

Proposed: Cllr Green

Seconded: Cllr Gudgeon

All in favour

Resolved: That all 3 candidates be co-opted to the parish council. Declaration of office was duly signed.

2019/188

CHAIRMANS REMARKS

The chairman delivered the following report –

The short story competition prize giving event which was in conjunction with 200th anniversary of the library was a great success. Thanks to the history group for providing their material on the day.

The agreement which was set up for Clayton running as a hybrid library needs reviewing as it expires next year. The chairman would be liaising with Cllr Ferriby.

An invitation to the open day of the grand mosque had been received. It will take place on 29th September. Please let the clerk know if you wish to attend.

2019/189

GRANT AID

- **Dickensian Market**

A request for £1200 was received from Clayton Dickensian Market. The grant would be used to help contribute towards insurance costs. Members agreed that this was a great community event.

Proposed: Cllr Gudgeon

Seconded: Cllr Pitts

One abstention.

All in favour

Resolved: that Clayton Parish Council award the Dickensian Market £1200

- **Youth Toller Cafe**

A request for £500 was received from Youth Toller Café (youth club). The grant would be used to help contribute towards room hire costs, equipment costs for boxing coaching classes.

Proposed: Cllr Thackwray

Seconded: Cllr Ilyas

Two abstentions.

All in favour

Resolved: that Clayton Parish Council award the Youth Toller cafe £500

2019/190

COMMITTEE REPORTS/WORKING GROUPS

A) Staffing

- Report from the Staffing Chairman

Only one item and this had already been covered in 2019/172

- **Terms of reference**

Proposed: Cllr Pitts

Seconded: Cllr Thirkill

All in favour

Resolved: that the terms of reference be approved

B) Planning

- Report from the Planning Chairman

Cllr Thirkill updated the council that the committee had met once since the last meeting. A local resident, Mr Baruch gave a short summary of his plans regarding the footpath to Thornton School and the land which he was looking to turn into a small rest area. Both matters had been discussed at the previous planning meeting. this was for information only.

- **Terms of reference**

Proposed: Cllr Gudgeon

Seconded: Cllr Thirkill

All in favour

Resolved: that the terms of reference be approved

C) Finance

- Report from the Finance Chairman

Cllr Andrew updated the council. A tender for a handyman was being prepared.

The early intervention grant that was agreed minute no 2019/152 – a full mid term review and dates were now in place for scrutiny.

- List of Invoices and Cheques

Proposed: Cllr Andrew

Seconded: Cllr Shutt

All in favour

Resolved: That the list of invoices paid and due for payment be accepted.

- **Terms of reference**

Proposed: Cllr Pitts

Seconded: Cllr Shutt

All in favour

Resolved: that the terms of reference be approved

D) Events

- Report from the Events Chairman
The hanging baskets are up.
The short story competition was a great success. Thanks to Helen for organising the event.
The village hall celebrates its 50th anniversary on 5th October. It is a free event but tickets do need to be reserved. Contact the village hall.

- **Terms of reference**

Proposed: Cllr Ilyas

Seconded: Cllr Green

All in favour

Resolved: that the terms of reference be approved

E) Business planning working group

- Report from the Business planning chairman
- Grit bins

£500 had been budgeted for the purchase on more grit bins. Clerk to liaise with Bradford Council on purchase and Cllr Green was looking at the locations.

Proposed: Cllr Green

Seconded: Cllr Ilyas

All in favour

Resolved: that grit bins to the value of £500 be purchased.

2019/191 **ALLOTMENT ASSOCIATION**

- Elect one member to the allotment association

Nominated: Cllr Jowett

Proposed: Cllr Ilyas

Seconded: Cllr Gudgeon

All in favour

Resolved: That Cllr Jowett is elected as the allotment association representative.

2019/192 **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from Representatives to the following Outside Bodies, if applicable:

Glenholme Allotments Association - Update from clerk

Parish council liaison meeting – Update from Cllr Vasey

Nothing to report

2019/193 **PUBLIC CONSULTATION AND QUESTION TIME**

A warm welcome was extended to the newly co-opted members

2019/194 **TO NOTIFY THE CLERK ON MATTERS FOR INCLUSION ON THE NEXT MEETING'S AGENDA**

2019/195 **DATES OF MEETINGS – 2019**

21st November 2019

16th January 2020

19th March 2020

21st May 2020

The meeting closed at 8.30pm