

CLAYTON PARISH COUNCIL

MEETING AT THE VILLAGE HALL, CLAYTON.

THURSDAY 17th January 2018 – 7PM

MINUTES - approved

2019/001

PRESENT

Councillors: J Vasey (Chairman), J Pitts, J Andrew, G Shutt
I Hepton, C Thirkill, P Green, M Upton & S Gudgeon
A Cunningham would be arriving later due to work commitments.

2019/002

IN ATTENDANCE

C. Hepton, Clerk
H. Rankin, Asst clerk
16 members of the public.

2019/003

APOLOGIES FOR ABSENCE

None received
A Cunningham would be arriving later due to work commitments.

2019/004

ADMISSION OF THE PUBLIC

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100a
Ss2/Schedule 12A and Clayton Parish Council Standing Order No.67

None recorded

2019/005

DISCLOSURES OF INTEREST

(Members Code of Conduct)

To receive disclosures of interests from Members on matters to be considered at the meeting as detailed in the Parish Council Code of Conduct adopted at the Parish Council meeting on 15 November 2012.

Cllr Pitts Cllr Pitts – item 7. Grant aid

2019/006

PREVIOUS PARISH COUNCIL MINUTES AND PROGRESS REPORT

Proposed: Cllr Green **Seconded:** Cllr Pitts
All in favour

Resolved: That the presented minutes are signed by the Chairman as a true record of the meeting held on 27th September 2018

2019/007

CHAIRMAN'S REMARKS AND CORRESPONDENCE

The chairman updated the council as follows-
Unfortunately, the Carols around the tree event had to be cancelled due to the weather and for safety reasons. The refreshments were donated to a homeless initiative and St. Johns church. A finance meeting took place in December to propose a budget and precept 2019/20. Thanks to Cllr Andrew and the clerk for all their efforts on such a detailed task. On Tuesday 26th February 7-9pm there will be an information evening on using the defibrillators. More information to follow this evening.
The Dickensian market took place and was well supported despite the inclement weather. There was a short update from one of the Dickensian market committee as follows –

£6300 profit from the market and £7000 would be distributed to those nominated charities. The team is really short of stewards to help on the day. More assistance is required if the market is to take place again this year. With the impact of some of the key businesses either closing or up for sale this adds further strain on it being a successful event. On 12th February at 7.30pm at the Conservative Club there is the next meeting followed by the presentation evening on 23rd February. All are welcome.

2019/008 **ELECTION OF A VICE-CHAIRMAN**

Nominated: No nominations received.

As there were no nominations for Vice-chair this would be deferred to the next meeting.

2019/010 **GRANT AID**

➤ **Clayton Women's Institute**

A request for £450 has been received from the above organisation. The grant would be used to pay for the installation of the 2 defibrillators that they have fundraised for.

Proposed: Cllr Thirkill

Seconded: Cllr Gudgeon

All in favour. Cllr Pitts abstained from voting due to the declared interest,

Resolved: That £450 be awarded to Clayton Women's Institute

2019/011 **DEFIBRILLATOR**

Cllr Vasey updated the council following on from the last meeting. The clerk was liaising with all involved parties and keeping everyone up to date. All but one unit was installed. The council are arranging for promotional material/info to be distributed throughout the village and a training session was planned for Tuesday 26th February. 7-9pm at the Village Hall.

2019/012 **COMMITTEE REPORTS/WORKING GROUPS**

A) Staffing

- Report from the Staffing Chairman

Cllr Pitts updated the council that the committee had not met since the last meeting. The next meeting is on 4th February.

B) Planning

- Report from the Planning Chairman

Cllr Thirkill updated the council that the committee had met twice since the last meeting. Only one application had been objected to. The next meeting is on 28th January.

C) Finance

- Report from the Finance Chairman

Cllr Andrew updated the council. The quarterly accounts meeting is due on 4th February. There was a budget meeting on 13th December. This was to propose a budget and the precept.

- Elect a further member to the finance committee
One nomination was received.

Nominated: Cllr Shutt

Proposed: Cllr Pitts

Seconded: Cllr Andrew

All in favour

- List of Invoices and Cheques

Clerk to look at alternative energy and broadband suppliers to price check.

Proposed: Cllr Andrew

Seconded: Cllr Jean

All in favour

Resolved: That the list of invoices paid and due for payment be accepted.

- **Budget, Precept and Council Tax 2019/20**

Cllr Andrew presented the proposed budget, precept and council tax for 2019/20.

Recommended: That the Budget, Precept and Council tax for 2019/20 as laid out in the budget document be set as follows:

Net expenditure: £66,974

Use of reserves: £6,500

Precept: £60,474

Council tax based on band D: £25.12

Increase of £2.47 (10.94%)

Proposed: Cllr Andrew

Seconded: Cllr Hepton

All in favour

Resolved: That the budget, precept is approved as set out above.

d) Events

- Report from the Events Chairman

Cllr Gudgeon updated all members that 2 meetings had taken place since the November meeting. The tombola at the Dickensian Market went well. Selling out quickly. £78 was donated to the market. Carols around the tree on 15th December was unfortunately cancelled due to the weather. The refreshments were donated to the a homeless project and St Johns church. Due to lack of entries the garden comp would be replaced with a 'Photography competition'. Short story comp was going forward into 2019 with the hope that all schools would be involved and a possible tie up with the 200th anniversary of the library.

- Local contractor

Cllr Gudgeon asked if anyone new or could recommend anyone to help with ad hoc jobs. Must be fully insured.

e) Business planning working group

- Report from the Business planning chairman

No report as the group hadn't met. Next meeting 4th February.

2019/113 **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

Parish Council Liaison Meeting - Cllr Vasey updated members that he was unable to attend due to ill health and was unable to give Cllr Pitts enough notice to deputise.

Glenholme Allotments Association – 3 ½ plots available. 12 on the waiting list in Clayton, 7 outside of the parish. The clerk confirmed that a full review of procedures would take place on Tuesday 22nd January with those on the allotment association.

2019/114 **PUBLIC CONSULTATION AND QUESTION TIME**

Cllr Thirkill thanked the council for the grant and confirmed that the ovens and associated equipment was being installed. There is an event at the Village Hall for Burns night on 26th January. Tickets available.

One member of the public asked if home schooled children would be entitled to enter the short story competition. It was confirmed that provided they were of primary school age and lived in the village then yes. Contact details need to be provided.

2019/115 **TO NOTIFY THE CLERK ON MATTERS FOR INCLUSION ON THE NEXT MEETING'S AGENDA**

2019/116 **DATES OF MEETINGS – 2019**

21st March 2019

16th May 2019

18th July 2019

19th September 2019

21st November 2019

Other meeting dates

- Planning, Events &- 28th January 2019
- Finance, staffing and business planning meeting – 4th February 2019

The meeting closed at 8.20pm